

(SP-97-049, June 1997, Training, H-304)

DATED: JUNE 25, 1997

SIGNED BY: PAUL H. LOHAUS

ALL AGREEMENT STATES
OHIO, OKLAHOMA, PENNSYLVANIA

TRANSMITTAL OF STATE AGREEMENTS PROGRAM INFORMATION (SP-97-049)

Your attention is invited to the enclosed correspondence which contains:

INCIDENT AND EVENT INFORMATION.....

PROGRAM MANAGEMENT INFORMATION...

TRAINING COURSE INFORMATION.....XX

ACCEPTANCE TO THE
DIAGNOSTIC & THERAPEUTIC
NUCLEAR MEDICINE COURSE
(H-304)

TECHNICAL INFORMATION.....

OTHER.....

Supplementary Information: Enclosure 1 is the list of students from the States selected to attend the August 11 - 15, 1997, Diagnostic and Therapeutic Nuclear Medicine Course (H-304). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. Those traveling at State expense should be encouraged to follow the instructions and make the appropriate travel and lodging arrangements as soon as possible. Those traveling at NRC expense should follow the specific additional instructions in Enclosure 2. Please refer to the All Agreement States Letter (SP-95-006) "Timeliness of Travel Orders" for further information on timing and travel arrangements for attendance at training courses.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Lloyd A. Bolling
TELEPHONE: (301) 415-2327
FAX: (301) 415-3502
INTERNET: LAB@NRC.GOV

Paul H. Lohaus, Deputy Director
Office of State Programs

Enclosures:
As stated

AGREEMENT STATE STUDENT LIST FOR THE
DIAGNOSTIC AND THERAPEUTIC NUCLEAR MEDICINE COURSE (H-304)
AUGUST 11 - 15, 1997

Louisiana	Dwayne E. Stepter (Traveling at State expense) Office of Air Quality & Radiation Protection Department of Environmental Quality P.O. Box 82135 Baton Rouge, LA 70884-2135
Massachusetts	Manju Bansal (Traveling at State expense) Radiation Control Program Department of Public Health 305 South Street, 7th Floor Jamaica Plains, MA 02130
Massachusetts	Joseph Crombie (Traveling at State expense) Bureau of Radiation Protection Department of Health 246 N. High Street Columbus, OH 43266-0118
Nebraska	John G. Fassell (Traveling at State expense) Radiation Protection Program Department of Health 301 Centennial Mall South P.O. Box 95007 Lincoln, NE 68509-5007
New York	Mark G. Virgil (Traveling at State expense) Bureau of Environmental Radiation Protection Department of Health 2 University Place, Room 375 Albany, NY 12203
Ohio	Michael Snee (Traveling at State expense) Bureau of Radiation Protection Department of Health 35 Chestnut Street Columbus, OH 43266-0118
Oklahoma	Pamela L. DeWoody (Traveling at State expense) Radiation Management Section Department of Environmental Quality 1000 N.E. 10th Street Oklahoma City, OK 73117-1212
Texas	Elizabeth A. Foltz (Traveling at NRC expense) Bureau of Radiation Control Department of Health Regional Office - Houston 5425 Polk Street, Suite J Houston, Texas 77023-1497

Texas

Oscar Lessard (Traveling at NRC expense)
Bureau of Radiation Control
Department of Health
1100 West 49th Street
Austin, TX 78756

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-304), "Diagnostic and Therapeutic Nuclear Medicine." This course is scheduled to be presented August 11 - 15, 1997 at the Advanced Health Education Center (AHEC) 8502 Tybor Street, Houston, Texas 77074 (713) 772-0157 or 1-800-239-1361.

COURSE: The course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday which will end at 1:00 p.m. **Please refer to the attached bulletin for information on transportation between the hotel and the AHEC.**

LODGING AND TRAVEL: Attached is a list of hotels in the vicinity of the AHEC. Some hotels offer transportation to and from the AHEC. Participants must make their own lodging arrangements. Individuals should request a State or government employee rate at the hotels.

STUDENTS TRAVELING AT NRC EXPENSE:

For those States that have requested that NRC continue funding their travel to training and have received notice in writing that NRC will continue to fund reasonable training and travel expenses for fiscal year 1997, they should follow the instructions below for Federal travel orders:

TRAVEL: If you travel by air, you must call Carlson Wagonlit Travel, (202) 554-1850, to make your flight reservations. You must use Carlson or you may not be reimbursed for your plane ticket. Your tickets will be mailed to you about a week before the course begins. If you travel by car, you will be reimbursed at a rate of \$0.31 per mile, with the total payment not to exceed the minimum government airfare. For those participants that fly to the Houston area, taxi or shuttle service is available to take you to the hotel as noted in the enclosed bulletin from the AHEC.

The Nuclear Regulatory Commission has received approval from the General Services Administration to allow State employees who are able to obtain a special discount (i.e., a lower fare than is available from Carlson Wagonlit Travel) through their State travel agency to purchase airline tickets themselves and be reimbursed via their travel voucher. In order to use your own State travel agency, it must be confirmed that Carlson Wagonlit Travel is not able to obtain that same class ticket for the same price. Before purchasing your own ticket, please contact Brenda Usilton at (301) 415-2348 in order to assure the proper procedures are followed.

EXPENSES: State participants traveling on Federal orders will be reimbursed for expenses in accordance with Federal travel regulations. A voucher will be provided to you at the course. Receipts are necessary to claim any expenses of \$75.00 or more. Telephone calls will not be reimbursed by NRC. The per diem rate for the Houston, Texas area is \$78.00 for lodging and \$38.00 for meals and miscellaneous expenses, not to exceed \$116.00 per day.

Any questions about, or changes in, travel should be directed to Ms. Brenda Usilton at (301) 415-2348. Any questions on the course should be made to Lloyd Bolling at (301) 415-2327.

Please FAX the following information to
Brenda Usilton at (301) 415-3502
by 5 pm (EDT) July 18, 1997

Course or Workshop: Diagnostic and Therapeutic Nuclear Medicine (H-304)

Dates: August 11 - 15, 1997

Travel: August 10 - 15, 1997

Location: Advanced Health Education Center
8502 Tybor Street
Houston, Texas 77074
(713) 772-0157
1-800-239-1361

NAME: _____

BUSINESS ADDRESS: _____

WORK PHONE NUMBER: _____

SS#: _____-_____-_____

Departure City (airport): _____

Date of Departure (if not Aug 10): _____
Please provide reason: _____

Date of Return (if not Aug 15): _____
Please provide reason: _____

Cost of Airfare (from Carlson Travel): _____

If you are driving indicate roundtrip miles: _____

Lodging Arrangements Made: (Yes) (No) _____