

(SP-97-033, May 1997, Training, Air Sampling)
DATED: MAY 16, 1997

SIGNED BY: PAUL H. LOHAUS

ALL AGREEMENT STATES
OHIO, OKLAHOMA, PENNSYLVANIA

TRANSMITTAL OF STATE AGREEMENTS PROGRAM INFORMATION (SP-97-033)

Your attention is invited to the attached correspondence which contains:

INCIDENT AND EVENT INFORMATION.....

PROGRAM MANAGEMENT INFORMATION...

TRAINING COURSE INFORMATION.....XX

ACCEPTANCE TO THE AIR
SAMPLING FOR RADIOACTIVE
MATERIALS COURSE (H-119)

TECHNICAL INFORMATION.....

OTHER.....

Supplementary Information: Enclosure 1 is the list of students from the States selected to attend the June 9 - 13, 1997, Air Sampling for Radioactive Materials course (H-119). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. Those traveling at State expense should be encouraged to follow the instructions and make the appropriate travel and lodging arrangements as soon as possible. Those traveling at NRC expense should follow the specific additional instructions in Enclosure 2. Please refer to the All Agreement States Letter (SP-95-006) "Timeliness of Travel Orders" for further information on timing and travel arrangements for attendance at training courses.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Dennis M. Sollenberger
TELEPHONE: (301) 415-2819
FAX: (301) 415-3502
INTERNET: DMS4@NRC.GOV

Paul H. Lohaus, Deputy Director
Office of State Programs

Enclosures:
As stated

AGREEMENT STATE STUDENT LIST FOR THE
AIR SAMPLING FOR RADIOACTIVE MATERIALS COURSE (H-119)
JUNE 9-13, 1997

CALIFORNIA Roger Lupo (Traveling at State Expense)
State Department of Health Services
Radiologic Health Branch
P.O. Box 942732, MS178
601 N. 7th St.
Sacramento, CA 94234-7320

Kathleen Henner (Traveling at State Expense)
State Department of Health Services
Radiologic Health Branch
1449 West Temple, Rm. 208
Los Angeles, CA 90026

LOUISIANA James M. Pate III (Traveling at State Expense)
Louisiana Radiation Protection Division
Radiation Protection Laboratory
4845 Jamestown Avenue
Baton Rouge, LA 70808

OHIO James Colleli (Traveling at State Expense)
Ohio Department of Health
246 N. High Street
Columbus, OH 43266-0118

SOUTH CAROLINA Susan E. Jenkins (Traveling at State Expense)
Department of Health and Environmental Control
Bureau of Solid & Hazardous Waste Management
Division of Radioactive Waste Management
2600 Bull Street
Columbia, SC 29201

TENNESSEE Ronald E. Wynn (Traveling at State Expense)
Department of Environment and Conservation
Division of Radiological Health
L&C Annex, 3rd Floor
401 Church St.
Nashville, TN 37243-1532

Michael Nazerias (Traveling at State Expense)
Department of Environment and Conservation
Division of Radiological Health
2700 Middlebrook Pike, Suite 220
Knoxville, TN 37921

TEXAS - BRC

Robin Cooksey (Traveling at NRC Expense)
TX Department of Health
Bureau of Radiation Control
1100 West 49th Street
Austin, TX 78756-3189

Bernadette Baca (Traveling at NRC Expense)
TX Department of Health
Bureau of Radiation Control
1100 West 49th Street
Austin, TX 78756-3189

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-119), "Air Sampling for Radioactive Materials." This course is scheduled to be presented June 9 - 13, 1997 at the Oak Ridge Institute for Science and Education (ORISE) training center on Laboratory Road, Oak Ridge, TN.

COURSE: The course starts at 8:30 a.m. on Monday, June 9, 1997, and will begin at 8:00 a.m. on all other days. The class will end at approximately 4:30 p.m. each day except for Friday, June 13, 1997, which will end at approximately 12:00 noon. Optional labs will be run Friday afternoon for those students that wish to stay. Students should bring a scientific calculator and know how to use it.

LODGING: The following hotels are listed for your use. Participants must make their own lodging arrangements. Individuals should request a State or government employee long-term stay rate at the hotels.

Comfort Inn	Garden Plaza Hotel
433 South Rutgers Avenue	215 South Illinois Avenue
Oak Ridge, TN	Oak Ridge, TN
(423) 481-8200	(423) 481-2468
1-800-221-2222	1-800-3GARDEN

TRAVEL AND EXPENSES FOR STUDENTS TRAVELING AT NRC EXPENSE:

For those States that have requested that NRC continue funding their travel to training and have received notice in writing that NRC will continue to fund reasonable training and travel expenses for fiscal year 1997, they should follow the instructions below for Federal travel orders:

TRAVEL: If you travel by air, you must call Carlson Wagonlit Travel, (202) 554-1850, to make your flight reservations. You must use Carlson or you may not be reimbursed for your plane ticket. Your tickets will be mailed to you about a week before the course begins. If you travel by car, you will be reimbursed at a rate of \$0.31 per mile, with the total payment not to exceed the minimum government airfare. For those participants that fly, taxi or courtesy van service will take you to the hotel.

The Nuclear Regulatory Commission has received approval from the General Services Administration to allow State employees who are able to obtain a special discount (i.e., a lower fare than is available from Carlson Wagonlit Travel) through their State travel agency to purchase airline tickets themselves and be reimbursed via their travel voucher. In order to use your own State travel agency, it must be confirmed that Carlson Wagonlit Travel is not able to obtain that same class ticket for the same price. Before purchasing your own ticket, please contact Brenda Usilton at (301) 415-2348 in order to assure the proper procedures are followed.

EXPENSES: State participants traveling on Federal orders will be reimbursed for expenses in accordance with Federal travel regulations. A voucher will be provided to you at the course. Receipts are necessary to claim any expenses of \$75.00 or more. Telephone calls will not be reimbursed by NRC. The per diem rate for the Oak Ridge, TN area is \$63.00 for lodging and \$34.00 for meals and miscellaneous expenses, not to exceed \$97.00 per day.

Any questions about, or changes in, travel should be directed to Ms. Brenda Usilton at (301) 415-2348. Any questions on the course should be made to Dennis Sollenberger at (301) 415-2819.

Please FAX the following information to
Brenda Usilton at (301) 415-3502
by 5 pm (EDT) May 23, 1997

Course or Workshop: Air Sampling for Radioactive Materials (H-119)

Dates: June 9 - 13, 1997

Travel: June 8 - 13, 1997

Location: ORISE Training Center
Laboratory Road
Oak Ridge, TN

NAME: _____

**BUSINESS
ADDRESS:** _____

WORK PHONE NUMBER: _____

SS#: _____-_____-_____

Departure City (airport): _____

Date of Departure (if not Jun 08): _____
Please provide reason: _____

Date of Return (if not Jun 13): _____
Please provide reason: _____

Cost of Airfare (from Carlson Travel): _____

If you are driving indicate roundtrip miles: _____

Lodging Arrangements Made: (Yes) (No) _____