

(SP-96-031, March 1996, Training, Inspecting for Performance - Materials)
DATED: MARCH 6, 1996 SIGNED BY: PAUL H. LOHAUS

ALL AGREEMENT STATES
MASSACHUSETTS, OHIO, OKLAHOMA, PENNSYLVANIA

TRANSMITTAL OF STATE AGREEMENTS PROGRAM INFORMATION (SP-96-031)

Your attention is invited to the attached correspondence which contains:

- INCIDENT AND EVENT INFORMATION.....
- PROGRAM MANAGEMENT INFORMATION.....
- TRAINING COURSE INFORMATION.....XX ACCEPTANCE TO THE INSPECTING
FOR PERFORMANCE - MATERIALS
VERSION COURSE (G-304)
- TECHNICAL INFORMATION.....
- OTHER INFORMATION.....

Supplementary Information: Enclosed is a list of State students that have been accepted to attend the Inspecting for Performance - Materials Version course (G-304) to be conducted on April 9 - 11, 1996 at the NRC Region III office. Please notify the student(s) on your staff and have them follow the enclosed instructions. The registration form should be completed and returned no later than March 20, 1996. Please refer to the all Agreement State Letter (SP-95-006), "Timeliness of Travel Orders," for further information on timing and travel arrangements for attendance at training courses.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Dennis M. Sollenberger
TELEPHONE: (301) 415-2819
FAX: (301) 415-3502
INTERNET: DMS4@NRC.GOV

Paul H. Lohaus, Deputy Director
Office of State Programs

Enclosures:
As stated

LIST OF STATE STUDENTS FOR
THE APRIL INSPECTING FOR PERFORMANCE - MATERIALS VERSION COURSE
APRIL 9 - 11, 1996

ALABAMA

James L. McNees
Alabama Department of Public Health
Division of Radiation Control
P.O. Box 303017
Montgomery, AL 36130-3017

CALIFORNIA

Kathleen Henner
Radiologic Health Branch
State Department of Health Services
1449 West Temple, Rm 208
Los Angeles, CA 90026

COLORADO

Kenneth L.K. Weaver
Colorado Department of Public Health and Environment
Radiation Control Division-USP-B1
4300 Cherry Creek Drive South
Denver, CO 80222-1530

GEORGIA

Cynthia Sanders
Department of Natural Resources
Environmental Protection Division
Radioactive Materials Program
4244 International Parkway, Suite 114
Atlanta, GA 30354

LOUISIANA

Michael Henry
Radiation Protection Division
Department of Environmental Quality
7290 Bluebonnet Road, P.O. Box 82135
Baton Rouge, LA 70884

MARYLAND

Alan Jacobson
Maryland Department of the Environment
Radiological Health Program
2500 Broening Highway
Baltimore, MD 21224

MISSISSIPPI

Melissa Parker
MS State Department of Health
Division of Radiological Health
P.O. Box 1700
Jackson, MS 39215-1700

NEBRASKA

Brian P. Hearty
Radioactive Material Program
Nebraska Department of Health
301 Centennial Mall South (3rd Floor)
P.O. Box 95007
Lincoln, NE 68509-5007

NEW YORK LABOR

James Mull
New York State Department of Labor
Division of Safety and Health
Radiological Health Unit-Rm 813
1 Main Street
Brooklyn, NY 11201

NEW YORK STATE HEALTH

Gary H. Baker
New York State Dept. of Health
Bureau of Environmental Radiation Protection
217 South Salina Street
Syracuse, NY 13202

NORTH CAROLINA

Grant T. Mills
Department of Environment, Health
and Natural Resources
Division of Radiation Protection
3825 Barrett Drive
P.O. Box 27687
Raleigh, NC 27611-7687

OREGON

Terry Lindsey
Radiation Protection Services
State Health Division
Department of Human Resources
800 NE Oregon Street, #21
Portland, OR 97232

TENNESSEE

Chris Millsaps
Knoxville Area Office
Division of Radiological Health
Department of Environment & Conservation
2700 Middlebrook Pike
Suite 220
Knoxville, TN 37921

TEXAS

William A. Silva
Texas Department of Health
Bureau of Radiation Control
1100 West 49th Street
Austin, TX 78756-3189

WASHINGTON

Robert R. Verellen
Division of Radiation Protection
Department of Health
Airdustrial Center Building #5
P.O. Box 47827
Olympia, WA 98504-7827

INSTRUCTIONS TO STUDENTS

This is to advise you that those individuals on the enclosed list have been accepted for participation in the training course, "Inspecting for Performance - Materials Version (G-3040)." This course is scheduled to be presented April 9 - 11, 1996 at the NRC Region III office, 801 Warrenville Road, Lisle, Illinois 60532-4341.

The course starts at 8:30 a.m. each morning and will end at approximately 4:30 p.m. each day, except that the course will end about 12:00 noon on Thursday, April 11, 1996.

LODGING: A block of rooms has been reserved at the Hilton Lisle/Naperville, 3003 Corporate W. Drive, Lisle, IL. You should call them at 1-800-552-2599 or 708-505-0900 and make your reservation. Please refer to the NRC Inspecting for Performance course when making your reservation. The Hilton has a room rate of \$79.00 plus tax for a total of \$86.11. **Please call the Hilton ASAP, but no later than March 20, 1996, so that the rooms not used can be released.**

Alternative lodging arrangements may be made by the student. However, the student should call Ms. Brenda Usilton (301-415-2348) and inform her of your alternative plans. The cost of the alternative lodging must not exceed the cost of \$104.00 or the traveller is responsible for the excess cost.

TRAVEL: If you travel by air, you must call Carlson Wagonlit Travel, (202) 554-1850, to make your flight reservations. Your tickets will be mailed to you about a week before the course begins. AIRTRAN shuttle services the Hilton at a charge of \$15.00 for the first person and \$7.00 for each additional person. Prior reservations, call 708-961-5500, will ensure a timely trip to the hotel.

The Nuclear Regulatory Commission has received approval from the General Services Administration to allow State employees who are able to obtain a special discount (i.e., a lower fare than is available from Carlson Wagonlit Travel) through their State travel agency to purchase airline tickets themselves and be reimbursed via their travel voucher. In order to use your own State travel agency, it must be confirmed that Carlson Wagonlit Travel is not able to obtain that same class ticket for the same price. Before purchasing your own ticket, please contact Brenda Usilton at (301) 415-2348 in order to assure the proper procedures are followed.

If you travel by car, you will be reimbursed at a rate of \$0.30 per mile, with the total payment not to exceed the minimum airfare.

EXPENSES: State participants in this course will be reimbursed for expenses in accordance with Federal travel regulations. A voucher will be provided to you at the course. Receipts are necessary to claim any expenses of \$25.00 or more. Telephone calls will not be reimbursed by NRC. The per diem rate for Chicago area is \$38.00 for meals and miscellaneous expenses.

Any questions about, or changes in, travel should be directed to Ms. Brenda Usilton (formerly Ms. Brenda Hill) at (301) 415-2348. Any questions on the course should be made to Dennis Sollenberger at (301) 415-2819.

Please FAX the following information to
Brenda Usilton at (301) 415-3502
by 5 pm (EDT) March 20, 1996

Course or Workshop: INSPECTING FOR PERFORMANCE - MATERIALS VERSION (G-304)

Dates: April 9 - April 11, 1996

Travel: April 8 - April 11, 1996

Location: NRC Region III Office
801 Warrenville Road
Lisle, Illinois

NAME: _____

ADDRESS: _____

WORK PHONE NUMBER: _____

SS#: _____-____-_____

Departure City (airport): _____

Date of Departure (if not Apr 08): _____
Please provide reason: _____

Date of Return (if not Apr 11): _____
-
Please provide reason: _____

Cost of Airfare (from Carlson Travel): _____
Flight Number (e.g., UA 210) _____
Arrival Time (4:23 p.m. Apr 8) _____

If you are driving indicate roundtrip miles: _____

Lodging Arrangements Made: (Yes) (No) _____