



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

March 26, 2026

ALL AGREEMENT STATES
INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE ROOT CAUSE WORKSHOP (G-205) COURSE
(STC-26-019)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) offering of the Root Cause Workshop (G-205) course scheduled to be held May 11-15, 2026, in Chattanooga, Tennessee.

Background: The NRC provides funding to the Agreements States for training and the associated travel.

Discussion: Students selected to attend the May 11-15, 2026, Root Cause Workshop (G-205) course in Chattanooga, Tennessee, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 465-0791

E-MAIL: AStrainingandtravel.Resource@nrc.gov

A handwritten signature in cursive script, appearing to read "Adelaide Giantelli".

Signed by Giantelli, Adelaide
on 03/26/26

Adelaide Giantelli, Branch Chief
State Agreement Liaison Programs
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

ROOT CAUSE WORKSHOP (G-205)
May 11-15, 2026
Chattanooga, Tennessee

PARTICIPANT(S)	STATE
Andrew Haner	AR
Giovanna Kerr	AZ
Kelia Carbin	CA
Adana Pappas	CA
Lorenzo Winn	LA
Brendon Morris	MD
Bennifer Pate	NC
Chris Sanchez	NM
Mason Angst	OK
Sarah Brodesser	OR
Mike Ballou	TN
Makalia Mynatt	TN
Matthew Torrico	TN
Amy Katcher	TN
Sindiso Ncube	TX DSHS
Brian Musgrove	UT
Jacquelyn Hughes	VT
Tracey Cotterell	WY
Jacob Laborde	WY

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Root Cause Workshop (G-205). This workshop is scheduled to be presented May 11-15, 2026, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: Please note that the course begins at 8:00 a.m. eastern time on Monday, May 11th, and ends at 2:00 p.m. eastern time on Friday, May 15th.

LODGING AND TRAVEL: Please plan to arrive on Sunday, May 10th, and depart on Friday, May 15th. If there are no flights available that would allow you to arrive home before midnight on Friday, you may elect to depart on Saturday, May 16th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students **need** to make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 465-0791.

Please complete the Travel Application Form which will be provided to you and submit to AStrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but **no later** than, Friday, May 1st. The per diem for Chattanooga, Tennessee is \$117 for hotel and \$74 for meals and incidentals. The first and last day of travel is calculated at 75 percent (\$55.50). Students are responsible for their own transportation (taxi/uber/subway, etc.) between the hotel and the training center. If you are authorized to drive your personal vehicle, the Federal mileage reimbursement is 73 cents per mile.

- Hotel **must** be reserved with ElSol.
- State vehicles are not authorized for mileage reimbursement. Hotel parking is reimbursable.
- Rental cars are **not** authorized for reimbursement.
- Airport parking is allowed for personal and State vehicles; however, will only be reimbursed up to the standard rate (i.e., no valet parking).
- Must provide ALL receipts for items over \$75. You need to list individual taxi/uber/lyft as separate items – **NO** lump total.
- Travel is allowed the day before and day after, if you will not arrive home by midnight on the last day of class.
- For personal vehicles, you will need to include a map showing the mileage to and from.
- No personal time is allowed to be added before/after official NRC travel.

In addition, you will need to complete the attached NRC-64 voucher for reimbursement upon return from travel, **no later** than, Friday, May 22nd. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Additional expenses that were not included may be denied on a case-by-case basis. Sign the NRC-64 and e-mail back to AStrainingandtravel.Resource@nrc.gov with your hotel (individual days & a zero balance), taxi/uber (**tip not to exceed 15%**), flight receipt, and all other receipts over \$75.

Specific questions concerning the course can be sent directly to the NRC's Course Manager, Eric Riggs (eric.riggs@nrc.gov).