



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001**

July 31, 2025

ALL AGREEMENT STATES
CONNECTICUT, INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE INSPECTION PROCEDURES (G-108) COURSE
(STC-24-003)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Inspection Procedures (G-108) Course to be held September 22-26, 2024, in Orlando, Florida.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the September 22-26, 2025, Inspection Procedures (G-108) Course in Orlando, FL is provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 465-0791

E-MAIL: ASTrainingandtravel.Resource@nrc.gov

A handwritten signature in cursive script, reading "Adelaide Giantelli", is positioned above the typed name and title.

Signed by Giantelli, Adelaide
on 07/31/25

Adelaide Giantelli, Branch Chief
State Agreement and Liaison Programs
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

INSPECTION PROCEDURES (G-108)

September 22-26, 2024

Orlando, FL

Antonious Abdelmaseh Cynthia Cherniak Hayden Cullen Angela Davis Wendy Gann Carmen Hernandez Patricia Macaione Ana Mackliff Joyce McElroy Paul Norman Mark Phaneuf Sandra Rosevelt Devonte Sampson Morris Sanders Maxine Saunders Rocco Spina	Florida
Jacob Laborde Ashley Rhame	Louisiana
James Clark	Mississippi
Ethan Mendes	Rhode Island
Ethan Samelson Derrick Abner	Texas DSHS
Charlee Boger	Wyoming

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Inspection Procedures (G-108) Course. This course is scheduled to be presented September 22-26, 2025, at the Florida Bureau of Radiation Control Health Physics Lab. The Lab is located at 2100 All Childrens Way, Orland, FL 32818.

COURSE: Please note that the course begins at 8:00 a.m. eastern time on Monday, September 22nd, and ends at 12:00 p.m. eastern time on Friday, September 26th.

LODGING AND TRAVEL: Please plan to arrive on Sunday, September 21st, and depart on Friday, September 26th. If there are no flights available that would allow you to arrive home before midnight on Friday, you may elect to depart on Saturday, September 27th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students need to make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 465-0791.

Please complete the Travel Information & Estimated Expenses Form which will be provided to you and submit to ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than, Friday, September 12th. Individuals should request the Federal government rate at the hotels. The per diem for Orlando, FL is \$140 for hotel and \$80 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 70 cents per mile. Rental cars are **not** authorized for reimbursement.

If you live within 35 miles (one way) of the training facility, you will not receive per diem and lodging reimbursements.

Recommended Hotel(s) both within 10 miles of Lab PLEASE BOOK WITH EL SOL

Fairfield Inn & Suites Orlando Ocoee 10971 W Colonial Dr. Ocoee, FL 34761 407-573-1010	Holiday Inn Express & Suites Orlando-Ocoee East 7474 W Colonial Dr. Orlando, FL 32818 407-290-2710
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In addition, you will need complete the attached NRC-64 voucher for reimbursement upon return from travel, no later than Friday, October 3rd. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Carmen Dykes (carmen.dykes@nrc.gov).

STC-24-043 Notification of Acceptance to the Inspection Procedures (G-108) Course - Orlando, FL:
September 22-26, 2025 DATE July 31, 2025

DISTRIBUTION:

ADAMS Accession No.: ML25212A072

OFFICE	NMSS/MSST/SMPB			
NAME	AGiantelli AG			
DATE	Jul 31, 2025			

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