



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

March 12, 2025

ALL AGREEMENT STATES
CONNECTICUT, INDIANA, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE HEALTH PHYSICS FOR URANIUM RECOVERY
(F-104) COURSE (STC-25-015)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Health Physics for Uranium Recovery (F-104) course scheduled to be held May 5-9, 2025, in Casper, Wyoming.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the May 5-9, 2025, Health Physics for Uranium Recovery (F-104) course in Casper, WY, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: ASTrainingandtravel.Resource@nrc.gov

A handwritten signature in black ink, appearing to read "Adelaide S. Giantelli".

Signed by Giantelli, Adelaide
on 03/12/25

Adelaide S. Giantelli, Branch Chief
State Agreement and Liaison Programs
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

HEALTH PHYSICS FOR URANIUM RECOVERY

May 5-9, 2025
Casper, Wyoming

PARTICIPANT(S)	STATE
Matthew Gift Derek Bailey Isaac Gonzalez Maggie Schnettler	Colorado
Chris Canning Michele Brown Ashley Hood Alyssa Thompson Dan Hannah Kevin Myers Terrance Virtue	Texas CEQ
Jason Mickelson	Washington
Brandi O'Brien Daniel Call Cherrie Nelson Monte Buchanan Luke McMahan Carol Stark	Wyoming

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Health Physics for Uranium Recovery (F-104) Course. This course is scheduled to be presented May 5-9, 2025, at the Wyoming Thyrá Thomson State Office Building. The State Office Building is located at 444 W. Collins Dr., Casper, Wyoming 82601.

COURSE: Please note that the course begins at 8:00 a.m. mountain time on Monday, May 5th and ends at 11:00 a.m. mountain time on Friday, May 9th.

LODGING AND TRAVEL: Please plan to arrive on Sunday, May 4th, and depart on Friday, May 9th. If there are no flights available that would allow you to arrive home before midnight on Friday, you may elect to depart on Saturday, May 10th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students need to make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make any changes or have questions, contact Karen Meyer at AStrainingandtravel.Resource@nrc.gov.

RECOMMENDED HOTEL – Book through El Sol
Courtyard Casper
4260 Hospitality Lane
Casper, WY 82609

Please complete the Travel Estimate Expense Form, attached to email. and submit to AStrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than, Friday, April 25th. The per diem for Casper, WY is \$110 for hotel and \$68 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation (taxi/uber/subway, etc.) between the hotel and the training center. If you are authorized to drive your personal vehicle, the Federal mileage reimbursement is 70 cents per mile.

- State vehicles are **not** authorized for mileage reimbursement.
- Rental cars are **not** authorized for reimbursement.
- Airport parking is allowed for personal and State vehicles; however, we will only reimburse up to the standard rate (i.e., no valet parking).

If you live or work within 35 miles (one way) of the training facility, you will not receive per diem and lodging reimbursements.

In addition, you will need complete the attached NRC-64 voucher, attached to the email, for reimbursement upon return from travel, no later than Friday, May 16th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Henry Lynn (henry.lynn@nrc.gov).

STC-25-015 Notification of Acceptance to the Health Physics for Uranium Recovery (F-104) Course -
Casper, Wyoming: May 5-9, 2025 DATE March 12, 2025

DISTRIBUTION:

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DATE	Mar 12, 2025			

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