



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

March 13, 2023

ALL AGREEMENT STATES  
CONNECTICUT, INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE ENVIRONMENTAL MONITORING & AIR  
SAMPLING FOR RADIOACTIVITY LAB (H-130L) COURSE (STC-23-013)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course scheduled to be held May 2-5, 2023, in Oak Ridge, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the May 2-5, 2023, Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course in Oak Ridge, Tennessee, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [ASTrainingandtravel@nrc.gov](mailto:ASTrainingandtravel@nrc.gov)

A handwritten signature in black ink, appearing to read "Bethany K. Cecere".

Signed by Cecere, Bethany  
on 03/13/23

Bethany K. Cecere, Acting Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

Enclosure 1

**ENVIRONMENTAL MONITORING & AIR SAMPLING FOR RADIOACTIVITY LAB (H-130L)**

May 2-5, 2023

Oak Ridge, Tennessee

<b>STATE</b>	<b>PARTICIPANTS</b>
NEW JERSEY	Joseph Power
TEXAS (DSHS)	Sai Yan Cheng
WYOMING	Abdu Shhub

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course. This course is scheduled to be presented May 2-5, 2023, provided by instructors from Oak Ridge Associated University staff at ORAU's Professional Training Programs training facility located at 1299 Bethel Valley Road, Building SC-1, Annex, Oak Ridge, TN 37830. Students must be a U.S. citizen to have access to the Oak Ridge training site. Foreign students must contact Ms. Kristy Mashburn, [Kristy.Mashburn@orau.org](mailto:Kristy.Mashburn@orau.org), immediately for guidance.

As a reminder, each student must complete the Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130S) self-study course prior to attending the Lab course. You must complete no later than April 14th or you will be automatically withdrawn from this offering.

**COURSE:** Please note that the course begins at 8:00 a.m. eastern time on Tuesday, May 2nd and ends at 1:00 p.m. eastern time on Friday, May 5th.

**LODGING AND TRAVEL:** Please plan to arrive on Monday, May 1st, and depart on Friday, May 5th. If there are no flights available that would allow you to arrive home before midnight on Friday, May 5th, you may elect to depart on Saturday, May 6th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students **must** make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to [Astrainingandtravel.Resource@nrc.gov](mailto:Astrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, April 21st. Individuals should request the Federal government rate at the hotels. The per diem for Oak Ridge, TN \$103 for hotel and \$64 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 65.5 cents per mile. Rental cars are **not** authorized for reimbursement.

In addition, you will need complete the attached NRC-64 voucher for reimbursement upon return from travel, no later than, Friday, May 12th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), taxi/uber (tip not to exceed 15%), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Jeff Griffis ([jeff.griffis@nrc.gov](mailto:jeff.griffis@nrc.gov)).

STC-23-013 Notification of Acceptance to the Environmental Monitoring & Air Sampling for Radioactive Lab (H-130L) course - Oak Ridge, TN: May 2-5, 2023 DATE March 13, 2023

DISTRIBUTION:

**ADAMS Accession No.: ML23072A438**

OFFICE	NMSS/MSST/SALB			
NAME	BCecere	<i>BC</i>		
DATE	Mar 13, 2023			

***OFFICIAL RECORD COPY***