



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

January 7, 2020

ALL AGREEMENT STATES

ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY (H-305)
COURSE (STC-20-001)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Safety Aspects of Industrial Radiography (H-305) course scheduled to be held March 16-20, 2020, in St. Rose, Louisiana.

Background: The NRC provides funding to the Agreements States for training and the associated travel.

Discussion: Students selected to attend the March 16-20, 2020, Safety Aspects of Industrial Radiography (H-305) course in St. Rose, Louisiana are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: AStrainingandtravel.Resource@nrc.gov

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Michael C. Layton, Director
Division of Materials Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)
March 16-20, 2020
St. Rose, LA

STATE	PARTICIPANT(S)
ALABAMA	Undria McCallum Sean Williams
ARKANSAS	Christopher Talley
CALIFORNIA	Kevin Quach
GEORGIA	John Hays
ILLINOIS	Brent Russell Deron Robbins
MARYLAND	David Fabricante
NORTH CAROLINA	Kenneth Bugaj
NORTH DAKOTA	Janell Anderson
NEW MEXICO	Thomas Collins
NEVADA	Corey Creveling
NEW YORK (SHD)	Nathaniel Kishbaugh
OKLAHOMA	Chelsea Smith
PENNSYLVANIA	Mary Fekete
SOUTH CAROLINA	Tawny Morgan
TENNESSEE	Matthew Greenwood
UTAH	Russell Topham
WASHINGTON	Jonathon Napier

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course Safety Aspects of Industrial Radiography (H-305). This course is scheduled to be presented March 16-20, 2020, at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. The telephone number for the training site is (504) 464-9471.

COURSE: The course starts at 8:00 a.m. local time on Monday, March 16th and ends at 12:00 p.m. local time on Friday, March 20th. Students should bring dosimetry (dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator. You will have the opportunity to make a radiograph of something of your choice during this class. If you want to bring something with you to radiograph, it must fit on film that is approximately 4 x 8 inches. Please be advised that under NRC and SPEC's security plan, firearms are not allowed on the premises. Students may dress comfortably in business casual attire that will facilitate laboratory exercises.

LODGING AND TRAVEL: Please plan to arrive on Sunday, March 15th, and depart on Friday, March 20th. If there are no flights available that would allow you to arrive home before midnight on Friday, March 20th, you may elect to depart on Saturday, March 21st. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, March 21st. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available and make sure that El Sol Travel correctly direct bills your flight to the NRC credit card. If the need arises and you must make a change and/or cancel, contact Karen Meyer at (301) 415-0113 at least 2 weeks prior to the course.

Please complete the Travel Application Form which will be provided to you and submit to ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than March 6th. Individuals should request the Federal government rate at the hotels. The per diem for Kenner, LA is \$157 hotel and \$71 meals and incidentals. The first and last day of travel is calculated at 75 percent. The following hotel is located within a short distance from the training site. If you are authorized to drive, the Federal mileage reimbursement is 58 cents per mile.

Hilton New Orleans Airport

901 Airline Drive

Kenner, LA 70062

(504) 469-5000

Hotel Link: <http://group.hilton.com/USNuclearRegulatoryCommission-Mar2020>

DIRECT DEPOSIT: If you prefer this method of reimbursement, please complete the form located on our Web site (<https://scp.nrc.gov/training.html>) and follow the instructions on the form and submit to NRC_VendorRequest@nrc.gov. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact NRC_VendorRequest@nrc.gov.