



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001**

June 5, 2019

ALL AGREEMENT STATES, VERMONT

NOTIFICATION OF ACCEPTANCE TO THE MATERIALS CONTROL, SECURITY SYSTEMS & PRINCIPLES (S-201) COURSE (STC-19-036)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Materials Control, Security Systems & Principles (S-201) course to be held August 12-16, 2019, in Albuquerque, New Mexico.

Background: The NRC provides funding to the Agreements States for training and the associated travel.

Discussion: Students selected to attend the August 12-16, 2019, Materials Control, Security Systems & Principles (S-201) course in Albuquerque, New Mexico are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: AStrainingandtravel.Resource@nrc.gov

/RA P. Michalak for/

Andrea L. Kock, Director
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

MATERIALS CONTROL, SECURITY SYSTEMS & PRINCIPLES (S-201)

August 12-16, 2019

Albuquerque, NM

STATE	PARTICIPANT
ALABAMA	Kasey Beasley
FLORIDA	Nicholas Pospishil
ILLINOIS	Karamdeep Virk Todd Lafrenz
KANSAS	John Jones
NORTH DAKOTA	Wyatt Peterson
NEW JERSEY	Sarah Adkisson
NEW MEXICO	Thomas Collins
OREGON	Joseph Enger
SOUTH CAROLINA (DOH)	Tawny Morgan
TENNESSEE	Angela Wood Amy McKenna
TEXAS (CEQ)	Gehan Flanders
TEXAS (DSHS)	Randall Reed Matthew Kennington
WISCONSIN	Luther Loehrke Jerry Lee

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Materials Control, Security Systems & Principles (S-201) course. This course is scheduled to be presented August 12-16, 2019, at the Sandia National Labs (SNL) in Albuquerque, NM, located on Kirtland Air Force Base. The SNL is located at MO311 in the Sensor Test and Evaluation Center (STEC), 1515 Eubank SE, Albuquerque, NM 87123.

COURSE: Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. MDT on Monday, August 12, 2019, and ends at 2:00 p.m. MDT on Friday, August 16, 2019.

LODGING AND TRAVEL: Please plan to arrive on Sunday, August 11th, and depart on Friday, August 16th. Students must make their own lodging and travel arrangements. If there are no flights available that would allow you to arrive home before midnight on Friday, August 16th, you may elect to depart on Saturday, August 17th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, August 17th. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC credit card. If the need arises and you must make a change, please contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than Friday, August 2nd. Individuals should request the Federal government rate at the hotels. The per diem for Albuquerque, New Mexico is \$94 hotel and \$55 meals and incidentals. If you are authorized to drive, the Federal mileage reimbursement is 58 cents per mile. Rental cars are not reimbursable. Hotel information and additional guidance will be provided in the "Welcome Letter" which will be emailed to each attendee. **It is important that the information provided in the "Welcome Letter" be reviewed thoroughly and the required forms are submitted by the stated deadline.**

DIRECT DEPOSIT: If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Santos at (301) 415-6268.