



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

June 7, 2019

ALL AGREEMENT STATES, VERMONT

NOTIFICATION OF ACCEPTANCE TO THE INSPECTION PROCEDURES (G-108) COURSE
(STC-19-035)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Inspection Procedures (G-108) course scheduled to be held September 16-20, 2019, in Harrisburg, Pennsylvania.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: This course is being hosted by the Pennsylvania Department of Environmental Protection, Bureau of Radiation Protection. Students selected to attend the September 16-20, 2019, Inspection Procedures (G-108) course in Harrisburg, Pennsylvania, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

The pool of eligible attendees for this offering of the G-108 course was based on the high volume of waitlisted applications from the October 2018 and the March 2019 offerings. As a result, the September 2019 offering is filled solely with waitlisted applicants from the October 2018 and the March 2019 offerings.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: AStrainingandtravel.Resource@nrc.gov

/RA Paul Michalak for/

Andrea L. Kock, Director
Division of Materials Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

INSPECTION PROCEDURES (G-108)

September 16-20, 2019

Harrisburg, PA

STATE	PARTICIPANT
CALIFORNIA	Tracy Au Carlin Harkness Patrick Fassell
ILLINOIS	Amy Bolar
LOUISIANA	Judith Schuerman
OREGON	Thomas Pfahler
PENNSYLVANIA	Storm Veunephachan Derek Stahl Benjamin Jenkins Serena Groff Joshua Myers Benjamin Seiber Shelby Eby John Adams Eric Reynolds
TEXAS (DSHS)	Craig Sutton
VERMONT	William Irwin

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Inspection Procedures (G-108) course. This course is scheduled to be presented September 16-20, 2019 at the Pennsylvania Department of Environmental Protection Southcentral Regional Office. The facility is located at 909 Elmerton Avenue, Harrisburg, PA 17110. The telephone number for the training site is (504) 484-250-5846.

COURSE: Please see our Web site, <http://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, September 16, 2019, and ends at noon on Friday, September 20, 2019.

LODGING AND TRAVEL: Please plan to arrive on Sunday, September 15th, and depart on Friday, September 20th. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC credit card. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to Astrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than Friday, September 6th. Individuals should request the Federal government rate at the hotels. The per diem for Harrisburg, Pennsylvania is \$116 for hotel and \$61 for meals and incidentals. The first and last day of travel is calculated at 75 percent. If you are authorized to drive, the Federal mileage reimbursement is 58 cents per mile. Rental cars are not authorized for reimbursement. Note that a block of rooms at the Staybridge Suites Harrisburg has been set aside for you at the Federal government rate.

Staybridge Suites

920 Wildwood Drive
Harrisburg, PA 17110
(717) 233-3304

[Nuclear Regulatory Commission](#)

Cut-off for block: August 15th

DIRECT DEPOSIT: If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless you're banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Linsey Santos at (301) 415-6268.