



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

January 30, 2019

ALL AGREEMENT STATES, VERMONT

NOTIFICATION OF ACCEPTANCE TO THE RESRAD OVERVIEW (H-408) COURSE
(STC-19-007)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) RESRAD Overview (H-408) course scheduled to be held April 8-12, 2019, in Chattanooga, TN.

Background: The NRC provides funding to the Agreements States for training and the associated travel.

Discussion: Students selected to attend the April 8-12, 2019, RESRAD Overview (H-408) course in Chattanooga, TN are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: AStrainingandtravel.Resource@nrc.gov

/RA Paul Michalak for/

Andrea L. Kock, Director
Division of Materials Safety, Security, State,
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

RESRAD Overview (H-408)

April 8-12, 2019
Chattanooga, TN

STATE	PARTICIPANT
KANSAS	James Uhlemeyer
PENNSYLVANIA	Derek Stahl Jonathan Adams Shelby Eby
VERMONT	Littia Mann Francis O'Neill
WASINGTON	Gregorio Rosado
WYOMING	Alan Thompson

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the RESRAD Overview (H-408) course. This course is scheduled to be presented April 8-12, 2019, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: Please see our Web site, <http://nrc-stp.ornl.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, April 8, 2019, and ends at 12 noon on Friday, April 12, 2019.

LODGING AND TRAVEL: Please plan to arrive on Sunday, April 7, 2019, and depart on Friday, April 12, 2019. Please plan to attend the course through the stated end time of 12 noon. If there are no flights available that would allow you to arrive home before midnight on Friday, April 12, you may elect to depart early on Saturday, April 13. In this event, NRC will provide reimbursement for hotel on Thursday night and per diem. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than, Friday, March 22, 2019. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is \$107 for hotel and \$61 for meals and incidentals. The first and last day of travel is calculated at 75 percent. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is .58 cents per mile. Rental cars are not authorized for reimbursement. Note that a block of rooms at the Residence Inn Chattanooga has been set aside for you at the Federal government rate.

Residence Inn Chattanooga

2340 Center Street
Chattanooga, TN 37421
Phone: 1-423-468-7700

[Book your group rate for NRC Apr 07 2019](#)

DIRECT DEPOSIT: If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless you're banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Linsey Santos at (301) 415-6268.

Enclosure 2