



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001**

July 9, 2018

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE MATERIALS CONTROL, SECURITY SYSTEMS & PRINCIPLES (S-201) COURSE (STC-18-049)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Materials Control, Security Systems & Principles (S-201) course to be held September 10-14, 2018, in Chattanooga, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the September 10-14, 2018, Materials Control, Security Systems & Principles (S-201) course in Chattanooga, Tennessee are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-6525

E-MAIL: [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

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Daniel S. Collins, Director  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**MATERIALS CONTROL, SECURITY SYSTEMS & PRINCIPLES (S-201)**

September 10-14, 2018  
Chattanooga, TN

<b>STATE</b>	<b>PARTICIPANT</b>
CALIFORNIA	CARLIN HARKNESS
IOWA	DEREK ELLING
KANSAS	JEFFREY HERSCHELL
LOUISIANA	JUDITH SCHUERMAN
LOUISIANA	JAMES PATE
NEW YORK (City)	KIMLOAN NGUYEN
OKLAHOMA	LIBBY MCCASKILL
OKLAHOMA	JENNIFER MCALLISTER
PENNSYLVANIA	SERENA GROFF
RHODE ISLAND	DENNIS KLACZYNSKI
TENNESSEE	JESSICA HAYES
TEXAS (DSHS)	MARINA PULLEY
VIRGINIA	MICHAEL FULLER

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Materials Control, Security Systems & Principles (S-201) course. This course is scheduled to be presented September 10-14, 2018, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** Please see our Web site, <http://nrc-stp.ornl.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, September 10, 2018, and ends at 12 noon on Friday, September 14, 2018.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, September 9, 2018, and depart on Friday, September 14, 2018. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. If the need arises and you must make a change, contact Karen Meyer at 301-415-0113.

Please complete the Travel Application Form which will be provided to you and submit to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than Wednesday, September 29th. Please do not exceed the Federal government per diem at the hotels. The per diem for Chattanooga, Tennessee is \$103 hotel and \$64 meals and incidentals. The first and last day of travel is calculated at 75 percent which is \$48. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 54.5 cents per mile. Note that rental cars are not reimbursable.

### **Residence Inn Chattanooga**

2340 Center Street  
Chattanooga, TN 37421  
Phone: 1-423-468-7700

*A Link to reservations will be provided on the Travel Application form*

**DIRECT DEPOSIT:** If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Santos at (301) 415-6268.