



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001**

May 23, 2018

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE ADVANCED HEALTH PHYSICS (H-201)  
COURSE (STC-18-033)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Advanced Health Physics (H-201) course to be held August 6 – 10, 2018, in Chattanooga, Tennessee.

**Background:** The NRC provides funding to the Agreements States for training and the associated travel.

**Discussion:** Students selected to attend the August 6 – 10, 2018, Advanced Health Physics (H-201) course in Chattanooga, Tennessee are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

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Theresa Clark, Acting Director  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**ADVANCED HEALTH PHYSICS (H-201)**

August 6 – 10, 2018

Chattanooga, TN

<b>STATE</b>	<b>PARTICIPANT</b>
Colorado	Peter Rottenborn
Florida	Karen Mercorella
Illinois	Cheryl Head
Louisiana	Jamie Dismukes
Massachusetts	Szymon Mudrewicz
Mississippi	Benjamin Culpepper
Oregon	Michelle Martin
Pennsylvania	Storm Veunephachan
Wyoming	Brandi O'Brien

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Advanced Health Physics (H-201) course. This course is scheduled to be presented August 6 – 10, 2018, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). Please contact Karen Meyer at (301) 415-0113 immediately if you are unable to attend this course. The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, August 6, 2018, and ends at 12 noon on Friday, August 10, 2018.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, August 5, 2018, and depart on Friday, August 10, 2018. If there are no flights available that would allow you to arrive home before midnight on Friday, August 10th, you may elect to depart on Saturday, August 11th. In this event, the NRC will provide reimbursement for hotel on Friday night and per diem on Saturday, August 11th. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. If the need arises and you must make a change, please contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to Karen Meyer, [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than Friday, July 15th. Please do not exceed the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is \$103 for hotel and \$64 for meals and incidentals. The first and last day of travel is calculated at 75 percent which is \$48. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 54.5 cents per mile. Rental cars are not reimbursable. Note that a block of rooms has been set aside for you at the Federal government rate. A link will be provided to you on the Travel Form.

### **Residence Inn Chattanooga**

2340 Center Street  
Chattanooga, TN 37421  
Phone: 1-423-468-7700

Link to Reservations: [Book your group rate for NRC](#)

**DIRECT DEPOSIT:** If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Santos at (301) 415-6268.