



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

May 23, 2018

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE DIAGNOSTIC AND THERAPEUTIC NUCLEAR
MEDICINE (H-304) COURSE (STC-18-032)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Diagnostic and Therapeutic Nuclear Medicine (H-304) course scheduled to be held August 6-10, 2018, in Houston, Texas.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the August 6-10, 2018, Diagnostic and Therapeutic Nuclear Medicine (H-304) course in Houston, Texas are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Karen Meyer
TELEPHONE: (301) 415-0113

E-MAIL: AStrainingandtravel.Resource@nrc.gov

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Theresa Clark, Acting Director
Division of Material Safety, Security, State
and Tribal Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

DIAGNOSTIC AND THERAPEUTIC NUCLEAR MEDICINE (H-304)

August 6-10, 2018

Houston, TX

STATE	PARTICIPANT
Louisiana	Gilberto Cuardo
Ohio	Joshua Wagner
Maine	Gregg Cohn
Illinois	Tauheedad Shareff
California	Tracy Jue
Florida	Karmin Cordero
Kentucky	Russell Hestand
New York (State Health Department)	Michael Dreibelbis
Pennsylvania	Alyssa Oskin
Wisconsin	Jerry Lee

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Diagnostic and Therapeutic Nuclear Medicine (H-304) course. This course is scheduled to be presented August 6-10, 2018, at the Advanced Health Education Center (AHEC). Please contact Karen Meyer at 301-415-0113 immediately if you are unable to attend this course. The AHEC is located at 8502 Tybor Drive, Houston, Texas 77074. The facility's telephone number is (713) 772-0157.

COURSE: Please see our Web site, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, August 6, 2018, and ends at 3:00 pm on Friday, August 10, 2018.

LODGING AND TRAVEL: Please plan to arrive on Sunday, August 5, 2018, and depart on Friday, August 10, 2018. Please plan to attend the course through the stated end time of 3:00 p.m. Due to the distance to the Houston airports from the training site and potential ticketing and security lines at the airports themselves, students should allow at least two hours between the class end time and their scheduled departure. If there are no flights available that would allow you to arrive home before midnight on Friday, August 10th, you may elect to depart on Saturday, August 11th. In this event, U.S. Nuclear Regulatory Commission (NRC) will provide reimbursement for hotel on Friday night and per diem on Saturday, August 11th. Please allow at least two hours between the class end time and your scheduled return flight. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. If the need arises and you must make a change, please contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to Karen Meyer, ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than Friday, July 15th. The per diem for Houston, Texas is \$121 hotel and \$59 meals and incidentals. The first and last day of travel is calculated at 75 percent which is \$44.25. If you are authorized to drive, the Federal mileage reimbursement is 54.5 cents per mile. Rental cars are not reimbursable. A complimentary shuttle is available for transportation between the hotel and the training center for individuals staying at the hotels listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. You are asked to reserve your hotel through El Sol Travel – doing so will provide you with various benefits. ***Please note that the Crown Plaza Suites is the preferred hotel.***

Crowne Plaza Suites Near Sugarland 9090 Southwest Freeway Houston, Texas 77074 (713) 995-0123 <i>Reserve through El Sol Travel</i> <i>Complimentary shuttle service to and from the AHEC facility is provided</i>	Hilton Houston Galleria 6780 Southwest Freeway Houston, Texas 77074 (713) 977-7911 <i>Reserve through El Sol Travel</i> <i>Complimentary shuttle service to and from the AHEC facility is provided</i>
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DIRECT DEPOSIT: If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Santos at (301) 415-6268.