



UNITED STATES  
**NUCLEAR REGULATORY COMMISSION**  
WASHINGTON, D.C. 20555-0001

August 25, 2017

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE MARSAME: MULTI-AGENCY RADIATION SURVEY AND ASSESSMENT OF MATERIALS AND EQUIPMENT (H-120) COURSE (STC-17-063)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) MARSAME: Multi-Agency Radiation Survey and Assessment of Materials and Equipment (H-120) course scheduled to be held November 6-9, 2017, in Arlington, Texas.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the October 30 - November 3, 2017, MARSAME: Multi-Agency Radiation Survey and Assessment of Materials and Equipment (H-120) course in Arlington, Texas are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby  
TELEPHONE: (301) 415-6525

E-MAIL: [Marcia.Casby@nrc.gov](mailto:Marcia.Casby@nrc.gov)

*/RA Cynthia Flannery for/*

Daniel S. Collins, Director  
Division of Material Safety, State, Tribal  
and Rulemaking Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

**MARSAME: MULTI-AGENCY RADIATION SURVEY AND ASSESSMENT  
OF MATERIALS AND EQUIPMENT (H-120)**

November 6-9, 2017  
Arlington, TX

<b>STATE</b>	<b>PARTICIPANT</b>
KENTUCKY	Anjan Bhattacharyya
MAINE	Catherine Perham
UTAH	Phil Goble
WYOMING	Alan Thompson

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the MARSAME: Multi-Agency Radiation Survey and Assessment of Materials and Equipment (H-120) course. This course is scheduled to be presented November 6-9, 2017, at the NRC's Region IV office. Please contact Marcia Casby at 301-415-6525 immediately if you are unable to attend this course. The Region IV office is located at 1600 E. Lamar Boulevard, Arlington, Texas. The facility's telephone number is (817) 860-8100.

**COURSE:** Please see our website, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, November 6, 2017 and ends at 4:00 p.m. on Thursday, November 9, 2017.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, November 5, 2017 and depart on Thursday, November 9, 2017. Please plan to attend the course through the stated end time of 4:00 p.m. If there are no flights available that would allow you to arrive home before midnight on Thursday, November 9th, you may elect to depart on Friday, November 10th. In this event, NRC will provide reimbursement for hotel on Thursday night and per diem on Friday, November 10th.

Students must make their own lodging and travel arrangements. Directions to the NRC's Region IV office and information on lodging and restaurants can be found at the following link: <http://r4.nrc.gov/DRMA/AMB/VisitRegionIV/index.cfm>. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted by Marcia Casby to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at (301) 415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, [Astrainingandtravel.Resource@nrc.gov](mailto:Astrainingandtravel.Resource@nrc.gov), no later than Friday, September 15th. Individuals should request the Federal government rate at the hotels. The per diem for Arlington, Texas is \$163 hotel and \$59 meals and incidentals. The first and last day of travel is calculated at 75 percent which is \$44.25.

**DIRECT DEPOSIT:** If you prefer this method of reimbursement, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled in Direct Deposit." If you have any questions regarding direct deposit, please contact Gita Patel at (301) 415-6991.