



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

April 17, 2017

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE SEALED SOURCE AND DEVICE EVALUATION WORKSHOP (G-116) COURSE (STC-17-038)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Sealed Source and Device Evaluation Workshop (G-116) course scheduled to be held June 19-23, 2017, in Raleigh, North Carolina.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the June 19-23, 2017, Sealed Source and Device Evaluation Workshop (G-116) course in Raleigh, North Carolina, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course in Raleigh, NC will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Students selected to attend by webinar are not authorized to travel or receive NRC funding. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby
TELEPHONE: (301) 415-6525

E-MAIL: Marcia.Casby@nrc.gov

/RA Paul Michalak for/

Daniel S. Collins, Director
Division of Material Safety, State, Tribal
and Rulemaking Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

SEALED SOURCE AND DEVICE EVALUATION WORKSHOP (G-116)
 June 19-23, 2017
 Raleigh, NC

STATE	PARTICIPANT
ARIZONA	Zach Mengel
CALIFORNIA	Rajwant Bedi Kevin Quach
COLORADO	Ramon Li Nick Dorrell
LOUISIANA	Gilberto Cuadra
MASSACHUSETTS	Szymon Mudrewicz Robert Locke Kenath Traegde
NORTH CAROLINA	Caleb Smith Sharn Jeffries David Crowley Randy Crowe Chinwe Ekwuribe James Albright
TEXAS	Irene Casares
WISCONSIN	Krista Kuhlman Kyle Walton

THE FOLLOWING INDIVIDUALS HAVE BEEN SELECTED TO ATTEND BY WEBINAR:	
ARIZONA	Brian Goretzki
LOUISIANA	Ziad Fahd
MISSISSIPPI	Brian Culpepper
NEW HAMPSHIRE	Asish Banerjee David Scalise
WASHINGTON	Morgan Munera Raj Maharjan Tristan Hay

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Sealed Source and Device Evaluation Workshop (G-116) course. This course is scheduled to be presented June 19-23, 2017, at 1201 Umstead Drive, Dorothea Dix Campus, Raleigh, NC 27603. The local airport is the Raleigh-Durham International Airport. **If you have been selected to attend by webinar, separate instructions will be provided to you and the travel guidance provided in this letter will not apply to you.** Please contact Marcia Casby at 301-415-6525 immediately if you are unable to attend this course in Raleigh, NC or by webinar.

COURSE: Please see our Web site, <http://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:30 a.m. on Monday, June 19, 2017, and ends at 11.45 a.m. on Friday, June 23, 2017.

LODGING AND TRAVEL: Please plan to arrive on Sunday, June 18, 2017, and depart on Friday, June 23, 2017. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, contact Marcia Casby at 301-415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than Friday, April 28. The per diem for Raleigh, North Carolina is \$111 hotel and \$59 meals and incidentals. Taxi fare, including no more than 15 percent for tip, is reimbursable. Rental cars are not reimbursable. You will receive a meal per diem, with the first and last days of travel reimbursed at 75 percent. If you are authorized to drive, the Federal mileage reimbursement is 53.5 cents per mile. Note that a block of rooms has been set aside for you at the following hotel and transportation between the hotel and the training site will be provided:

Raleigh Marriott City Center

500 Fayetteville Street

Raleigh, NC 27601

Phone: 919-833-1120

Please use the link to reservations which will be provided on the Travel Form. Cut off for reservations is May 22.

DIRECT DEPOSIT: We are very pleased to be offering Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Hawkins at (301) 415-6268.