



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

February 17, 2016

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO FUNDAMENTAL HEALTH PHYSICS (H-122)  
BLENDED LEARNING COURSE (STC-16-013)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Fundamental Health Physics (H-122) blended learning course which will consist of 7 weeks of e-learning by webinar followed by a 1 week break. The final week, consisting of lab activities, is scheduled for June 21-24, 2016, in Chattanooga, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the Fundamental Health Physics (H-122) blended learning course are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby  
TELEPHONE: (301) 415-6525

E-MAIL: [Marcia.Casby@nrc.gov](mailto:Marcia.Casby@nrc.gov)

*/RA Paul Michalak for/*

Daniel S. Collins, Director  
Division of Material Safety, State, Tribal  
and Rulemaking Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

**Fundamental Health Physics (H-122)**

June 21-24, 2016

Chattanooga, TN

STATE	PARTICIPANTS
ARKANSAS	David Stephens
CALIFORNIA	Sean Tierney
LOUISIANA	Paula Lang
MASSACHUSETTS	Chris Trahon
MISSISSIPPI	Robert Sims
NORTH DAKOTA	Brooke Olson
NEW JERSEY	Joseph Power Nadia Akbar
OKLAHOMA	Jordan Caldwell
PENNSYLVANIA	Carl Livermore Lisa Forney
TENNESSEE	Virginia Ostrander Julie Sejour
TEXAS (DSHS)	Keith Waterman Karen Blanchard
VERMONT	Littia Mann
WYOMING	Brandi O'Brien

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the Fundamental Health Physics (H-122) blended learning course. The laboratory portion of this course is scheduled to be presented June 21-24, 2016, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, TN 37411-5677. The facility's telephone number is (423) 855-6500. If you are unable to attend this course, please contact Marcia Casby immediately at 301-415-6525.

**COURSE:** Please see our Web site, <https://scp.nrc.gov/training.html> for the tentative course schedule and note that the lab portion of the course begins at 8:00 a.m. on Tuesday, June 21 and ends at 12 noon on Friday, June 24, 2016.

**LODGING AND TRAVEL:** Please plan to arrive on Monday, June 20, 2016, and depart on Friday, June 24, 2016. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare and make sure El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted by Marcia Casby to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at (301) 415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than Friday, March 18. The per diem for Chattanooga, Tennessee is \$95 hotel and \$64 meals and incidentals. No rental cars will be authorized for travel. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 54 cents per mile. Note that a block of rooms has been set aside for you at the \$95 Federal Government rate, link provided below. If calling the hotel, please specify that your reservation is with the NRC group block.

### **Residence Inn Chattanooga**

2340 Center Street

Chattanooga, TN 37421

Phone: 1-423-468-7700

Link to NRC Room Block: <http://cwp.marriott.com/chahp/h122/>

**DIRECT DEPOSIT:** We recommend Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our Web site. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Lindsey Hawkins at 301-415-6268.