



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001**

August 25, 2015

ALL AGREEMENT STATES, VERMONT, WYOMING

ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY (H-305)  
COURSE (STC-15-066)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Industrial Radiography (H-305) course scheduled to be held November 2-6, 2015, in St. Rose, Louisiana.

**Background:** The NRC provides funding to the Agreements States for training and the associated travel.

**Discussion:** Students selected to attend the November 2-6, 2015, Industrial Radiography (H-305) course in St. Rose, Louisiana are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby  
TELEPHONE: (301) 415-6525

E-MAIL: [Marcia.Casby@nrc.gov](mailto:Marcia.Casby@nrc.gov)

***/RA Stephen Poy for/***

Josephine M. Piccone, Director  
Division of Material Safety, State, Tribal  
and Rulemaking Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

**SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)**  
**November 2-6, 2015**  
**St. Rose, Louisiana**

<b>STATE</b>	<b>PARTICIPANT(S)</b>
ARKANSAS	Susan Elliott
ARIZONA	Philip Kern
COLORADO	Nick Dorrell
KENTUCKY	Jeannie Merwin
MASSACHUSETTS	Edward Salomon
NORTH CAROLINA	Denise Cloninger
NEW MEXICO	James Hesch
NEVADA	Bradley Allured Michael Schmidt Cynthia Pacheco
TEXAS (DSHS)	Chris Moore Michael Green Darwin Stiles William Duncan
UTAH	Philip Goble
VERMONT	Littia Mann
WISCONSIN	David Reindl

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) Safety Aspects of Industrial Radiography. This course is scheduled to be presented November 2-6, 2015, at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. The telephone number for the training site is (504) 464-9471. If you are unable to attend this course, please contact Marcia Casby immediately.

**COURSE:** The course starts at 8:00 a.m. on Monday, November 2 and ends at 1:00 p.m. on Friday, November 6. Students should bring dosimetry (dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator. Students may dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises.

**LODGING AND TRAVEL:** Please plan to arrive on Sunday, November 2, 2015, and depart on Friday, November 6, 2015. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 no earlier than September 7, and no later than September 11 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at (301) 415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than September 11. Individuals should request the Federal government rate at the hotels. The per diem for St. Rose, Louisiana is \$89 hotel and \$51 meals and incidentals. The following hotel is located within a short distance from the training site. Please request the complimentary shuttle service which is available between the airport and the hotel, as well as the training center. Please contact the front desk for details upon arrival. Those students who elect to stay at an alternate hotel will be responsible for their own transportation. If you plan to drive, the Federal mileage reimbursement is 57.5 cents per mile. Rental cars are not authorized for travel.

### **Holiday Inn Express**

110 James Drive East

St. Rose, La 70087

Phone: (504) 466-1355

Group Block: <http://www.hiexpress.com>

*If you call the hotel, please indicate that you are with the "Industrial Radiography H-305" group.  
The Group Code is: IRH*

**DIRECT DEPOSIT:** If you prefer direct deposit of your reimbursement, please complete the form located on our website and return to Mary Matheson at [Mary.Matheson@nrc.gov](mailto:Mary.Matheson@nrc.gov). Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Mary Matheson at (301) 415-8748.

Enclosure 2