



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001**

August 19, 2015

ALL AGREEMENT STATES, VERMONT, WYOMING

NOTIFICATION OF ACCEPTANCE TO THE HEALTH PHYSICS FOR URANIUM RECOVERY
(F-104) COURSE (STC-15-063)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC) Health Physics for Uranium Recover (F-104) course scheduled to be held October 26-30, 2015, in Moab, Utah.

Background: The NRC provides funding to the Agreements States for training and the associated travel.

Discussion: Students selected to attend the October 26-30, 2015, Health Physics for Uranium Recover (F-104) course in Moab, Utah are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby
TELEPHONE: (301) 415-6525

E-MAIL: Marcia.Casby@nrc.gov

/RA Stephen Poy for/

Josephine M. Piccone, Director
Division of Material Safety, State, Tribal
and Rulemaking Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

HEALTH PHYSICS FOR URANIUM RECOVERY (F-104)

October 26-30, 2015

Moab, UT

STATE	PARTICIPANT
UTAH	Phil Goble Eric Boone Connie Rauen Don Verbica Otis Willoughby David Esser Spencer Wickham Charles Bishop
WYOMING	Brandi O'Brien Ryan Schierman
TEXAS (TCEQ)	Alisha Stallard Monica Sullivan

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: Individuals listed in Enclosure 1 have been accepted for participation in the Health Physics for Uranium Recover (F-104) course. This course is scheduled to be presented October 26-30, 2015, at the Moab Valley Inn at 711 South Main Street, Moab, Utah. Please contact Marcia Casby at 301-415-6525 immediately if you are unable to attend this course.

COURSE: Please see our website, <https://scp.nrc.gov/training.html> for the Tentative Course Schedule and note that the course begins at 8:00 a.m. on Monday, October 26 and ends at noon on Friday, October 30.

LODGING AND TRAVEL: Please plan to arrive on Sunday, October 25, 2015, and depart on Friday, October 30, 2015. Students must make their own lodging and travel arrangements. If traveling by air, please contact El Sol Travel at 844-244-6694 no earlier than September 7, and no later than September 11 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to credit card ending 2835. The closest major airport is the Salt Lake City International airport which is approximately 3 1/2 hours from the training site. Attendees must arrange for a rental vehicle which must be approved by the State. NRC will not provide reimbursement for rental cars. Please note that transportation to the site tours will be provided. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at 301-415-6525.

Please complete the Travel Application Form which will be provided to you and submit to Marcia Casby, ASTrainingandtravel.Resource@nrc.gov, no later than Friday, September 11. Individuals should request the Federal government rate at the hotels. The per diem for Moab, Utah is \$130 hotel and \$56 meals and incidentals. If you are authorized to drive, the Federal mileage reimbursement is 57.5 cents per mile. Note that a block of rooms has been set aside for you at the \$100 group rate. If calling the hotel, please specify that your reservation is with the NRC group block.

Moab Valley Inn
711 South Main Street
Moab, UT 84532
Phone: 1-435-259-4419
Group Rate: \$100 plus tax

DIRECT DEPOSIT: We recommend Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our website and return to Mary Matheson at Mary.Matheson@nrc.gov. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Mary Matheson at 301-415-8748.