



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001**

(STC-15-005, February, Training, G-205)

February 10, 2015

ALL AGREEMENT STATES

NOTIFICATION OF ACCEPTANCE TO THE ROOT CAUSE WORKSHOP (G-205)
COURSE (STC-15-005)

Purpose: To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Root Cause Workshop (G-205) course scheduled to be held April 20-24, 2015, in North Bethesda, Maryland.

Background: The NRC provides funding to the Agreement States for training and the associated travel.

Discussion: Students selected to attend the April 20-24, 2015, Root Cause Workshop (G-205) course in North Bethesda, Maryland, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby
TELEPHONE: (301) 415-6525

INTERNET: Marcia.Casby@nrc.gov

/RA Chris Einberg for/

Laura A. Dudes, Director
Division of Material Safety, State, Tribal
and Rulemaking Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of students
2. Instructions for students

ROOT CAUSE WORKSHOP (G-205)
April 20-24, 2015
North Bethesda, MD

STATE	PARTICIPANT
CALIFORNIA	Emir Cruz
FLORIDA	Lisa Gavathas
LOUISIANA	Judith Schuerman
NORTH CAROLINA	James Albright
OHIO	Erick Ziegler
OKLAHOMA	Michelle Brewer
PENNSYLVANIA	Carl Livermore
TEXAS (DSHS)	Krisztina Nemeti
VIRGINIA	Anthony Sands

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that individuals listed in Enclosure 1 have been accepted for participation in the Root Cause Workshop (G-205). This course is scheduled to be presented at the U.S. Nuclear Regulatory Commission's (NRC's) Professional Development Center (PDC) April 20-24, 2015. The PDC is located at our new 3 White Flint North Building which is situated across Marinelli Road from One White Flint North between the White Flint Metro station entrance and the Metro parking garage. The address for the new building is 11601 Landsdown Street, North Bethesda, MD 20852. Please allow sufficient time to process through security upon arrival. You will be required to show proof of identification when you arrive. After you have processed through security, you will be escorted by an NRC employee to the 2nd floor where the training will be held.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 4:30 p.m. each day except for Friday, April 24, 2015, when the class is scheduled to end at 2:00 pm.

LODGING AND TRAVEL: Please plan to arrive on Sunday, April 19, 2015, and depart on Friday, April 24, 2015. Students must make their own lodging and travel arrangements. If traveling by air, please contact Carlson Travel at 1-800-453-8396 for airline reservations, and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable Government fare if one is available, and make sure that Carlson Travel correctly direct bills your fare to credit card ending 1299. Flights may be converted to less costly, non-refundable tickets, so please select carefully. If the need arises and you must make a change, please contact Marcia Casby at (301) 415-6525.

Please complete the Travel Application Form, located at <http://nrc-stp.ornl.gov/training.html> and submit to Marcia Casby, ASTrainingandtravel.Resource@nrc.gov, at your earliest opportunity, but no later than February 23. Individuals should request the Federal government rate at the hotels. The per diem for North Bethesda, Maryland is 229/71/300. This means that lodging/meals/not to exceed the total. No rental cars will be authorized for travel. The hotel listed below is the most convenient, located on the Metro (White Flint Station on the Red Line), directly across from, and within walking distance of the training site. ***If you elect to stay at an alternate hotel, you will be responsible for your own transportation between your hotel and the training site.*** If you plan to drive, the Federal mileage reimbursement is 57.5 cents per mile.

Bethesda North Marriott
Hotel 5701 Marinelli Rd.
North Bethesda, Maryland 20852
(301) 822-9200

DIRECT DEPOSIT: We are very pleased to be offering Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our Web site and follow the instructions on the form. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Mary Matheson at (301) 415-8748.