



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(STC-14-100, October, Training, H-308)

October 16, 2014

ALL AGREEMENT STATES

ACCEPTANCE TO TRANSPORTATION OF RADIOACTIVE MATERIALS (H-308)
(STC-14 -100)

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission's (NRC's) Transportation of Radioactive Materials (H-308) course.

Background: The NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the December 15 – 19, 2014, Transportation of Radioactive Materials (H-308) course in Chattanooga, Tennessee. Please provide this document to each accepted individual from your program. Students attending this course will be paid travel and per diem by the NRC. Please inform us of any cancellations immediately so that individuals on the waiting list have an opportunity to attend.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below:

POINT OF CONTACT: Marcia Casby
TELEPHONE: (301) 415-6525

INTERNET: Marcia.Casby@nrc.gov

/RA Duncan White for/

Laura A. Dudes, Director
Division of Material Safety, State, Tribal
and Rulemaking Programs
Office of Nuclear Material Safety
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students
3. Tentative Schedule

Transportation of Radioactive Materials (H-308)
December 15-19, 2014
Chattanooga, TN

STATE	PARTICIPANTS
ALABAMA	Jessica Morris
COLORADO	Nick Dorrell Ramon Li Derek Bailey
FLORIDA	David Ward
KANSAS	Jason Barney
OREGON	Richard Wendt Erin DeSemple
TEXAS (TXDH)	Jason Kelly Stephen Stoutenburg
WASHINGTON	Jeffrey Kulp

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the Transportation of Radioactive Materials (H-308) course. This course is scheduled to be presented December 15-19, 2014, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500. If you are unable to attend this course, please contact Marcia Casby immediately at 301-415-6525.

COURSE: The course starts at 8:00 a.m. on Monday, December 15, 2014, and ends at approximately noon on Friday, December 19. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING AND TRAVEL: Please plan to arrive on Sunday, December 14, 2014, and depart on Friday, December 19, 2014. Students must make their own lodging and travel arrangements. If traveling by air, please contact Carlson Travel at 1-800-453-8396 for airline reservations, and indicate that the travel is "Invitational" for the NRC.

Please complete the new Travel Application Form, located at <http://nrc-stp.ornl.gov/training.html> and submit to Marcia Casby, ASTrainingandtravel.Resource@nrc.gov at your earliest opportunity, but no later than November 3. If you have any questions regarding the travel form, please contact Marcia Casby at 301-415-6525. Individuals should request the Federal government rate at the hotels. The per diem for Chattanooga, Tennessee is 94/56/150. This means that lodging/meals/not to exceed the total. No rental cars will be authorized for travel. Students will be reimbursed for transportation between the airport and hotel. A complimentary shuttle has been arranged for transportation between the hotel and the training center for individuals staying at the Residence Inn hotel listed below. Please contact the front desk for details upon arrival. Note that a block of rooms has been set aside for you. Please request the "NRC" rate. Those students who elect to stay at an alternate hotel will be responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 56 cents per mile.

Residence Inn Chattanooga
2340 Center Street
Chattanooga, TN 37421
Phone: 1-423-468-7700

DIRECT DEPOSIT: We are very pleased to be offering Direct Deposit for travel reimbursements. If you prefer this method, please complete the form located on our website and link provided here, [Direct Deposit Form](#). Follow the instructions on the form, and return to Mary Matheson at Mary.Matheson@nrc.gov. Once you have signed up for Direct Deposit, you are in the system and will not need to complete a new form unless your banking information changes. When it is time to complete your voucher for reimbursement, in the address box enter "Enrolled for Direct Deposit." If you have any questions regarding direct deposit, please contact Mary Matheson at 301-415-8748.

TRANSPORTATION OF RADIOACTIVE MATERIALS (H-308)

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous