



**UNITED STATES
NUCLEAR REGULATORY COMMISSION**
WASHINGTON, D.C. 20555-0001

(FSME-14-044, May, Training, H-308)

May 12, 2014

ALL AGREEMENT STATES

ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS
COURSE (H-308) (FSME-14-044)

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Transportation Radioactive Materials Course (H-308).

Background: The NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the Agreement States selected to attend the July 14-18, 2014, Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the NRC. Students should immediately make their travel arrangements thru Carlson Wagonlit Travel at 1-800-453-8396 and then download the Travel Application Form at <http://nrc-stp.ornl.gov/training.html>. The completed form should be sent to ASTrainingandtravel.Resource@nrc.gov. Information should not be sent directly to Ms. Brenda Usilton. In addition, we are requesting that you do not send any training applications, travel forms and vouchers by fax. Processing of your requests sent by fax could result in significant delays.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.

If you have any questions regarding this correspondence, please contact me or the individual named below:

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@nrc.gov

/RA Duncan White for/

Laura A. Dudes, Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students and agenda

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)
 CHATTANOOGA, TN
 July 14-18, 2014

STATE	PARTICIPANT(S)
ALABAMA Dept. of Public Health 201 Monroe Street P.O. Box 303017 Montgomery, AL 36130	Keldrick Taylor
CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 9499-7414	Vandana Kohli
COLORADO Dept. of Public Health & Environment HMWMD-RAD-B2 4300 Cherry Creek Drive South Denver, CO 80246	Carrie Romanchek
KANSAS Bureau of Environmental Health 1000 SW Jackson, Suite 330 Topeka, KS 66612	David Lawrenz
LOUISIANA Office of Environmental Compliance Assessment Division Radiation Section 602 N. 5 th Street Baton Rouge, LA 70802	Kendrick Williams Tiffany White
MASSACHUSETTS Dept. of Public Health Schraff Center, Suite 1M2A 529 Main Street Charlestown, MA 02129	Edward Salomon
OREGON Dept. of Human Services 800 NE Oregon Street, Suite 640 Portland, OR 97232-2162	Erin DeSemple
PENNSYLVANIA DEP – Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Joshua Myers
TEXAS Dept. of State Health Services P.O. Box 149347 Austin, TX 78714-9347	James Durham Roger Sawyer

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-308), Transportation of Radioactive Materials. This course is scheduled to be presented July 14-18, 2014, at the NRC Technical Training Center (TTC), 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500, Fax (423) 855-6543.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, July 18, 2014, when the class is scheduled to end at 3:00 p.m. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING & TRAVEL: You should plan to arrive on Sunday, July 13, 2014, and depart on Friday July 18, 2014. Participants must make their own lodging and travel arrangements. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. Individuals should request a Federal government rate at the hotel of their choice. The per diem for Chattanooga, Tennessee is 95/56/151. This means lodging/meals/not to exceed total per day. Tax is a separate line item on your voucher. No rental cars will be authorized for travel. If traveling by air, contact Carlson Wagonlit Travel at 1-800-453-8396 to book reservations. The Federal mileage reimbursement rate for 2014 is 56 cents per mile. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html> and return to ASTrainingandtravel.Resource@nrc.gov. Information should not be sent directly to Ms. Brenda Usilton. In addition, we are requesting that you do not send any training applications, travel forms and vouchers by fax. Processing of your requests sent by fax could result in significant delays. If you have any questions regarding the travel form please contact Mr. Usilton at Brenda.Usilton@nrc.gov. You will also go to the same website above to receive a copy of the travel instructions and voucher reimbursement.

Below are a few suggestions for lodging in the Chattanooga area:

Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn:

www.chattanoogaairporti75.hamptonInn.com

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous