



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-14-017, February, Training, H-115)

February 27, 2014

ALL AGREEMENT STATES

ACCEPTANCE TO THE CHARACTERIZATION AND PLANNING FOR
DECOMMISSIONING COURSE- RESCHEDULED (H-115) (FSME-14-017)

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Characterization and Planning for Decommissioning Course (H-115).

Background: The NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the Agreement States selected to attend April 28-May 2, 2014, Characterization and Planning for Decommissioning Course (H-115). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the NRC. Students should immediately make their travel arrangements through Carlson Wagonlit Travel at 1-800-453-8396 and then download the Travel Application Form at <http://nrc-stp.ornl.gov/training.html>. The completed form should be sent to Astrainingandtravel.Resource@nrc.gov. Information should not be sent directly to Ms. Brenda Usilton. In addition, we are requesting that you do not send any training applications, travel forms and vouchers by fax. Processing of your requests sent by fax could result in significant delays.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has previously been approved by OMB 3150-01029 and was resubmitted to OMB for review of continued approval of information collection. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and Information Services Branch (T-5F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects.resource@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0200), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Ms. Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@nrc.gov

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Laura A. Dudes, Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students
3. Course agenda

**CHARACTERIZATION AND PLANNING FOR DECOMMISSIONING
CHATTANOOGA, TN
April 28-May 2, 2014**

STATE	PARTICIPANT(S)
FLORIDA Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Randy Penn
KENTUCKY Radiation Health Program Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Nathan Garner Curt Pendergrass
LOUISIANA Dept. of Environmental Quality P.O. Box 4312 Baton Rouge, LA 70821-4312	Russell Clark Timothy Butler
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Lewis Vigen
TENNESSEE Division of Radiological Health L & C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Stuart Belva
UTAH Dept. of Environmental Quality 195 North 1950 West Salt Lake City, UT 84116	Russell Topham

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-115), Characterization and Planning for Decommissioning. This course is scheduled to be presented April 28-May 2, 2014, at the Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, May 2, 2014, when the class is scheduled to end at 3:00 p.m. A course outline is enclosed (Enclosure 3). You will be expected to remain until the course is completed. If you have any significant medical or family issues that might preclude you from remaining until the course is completed please notify Ms. Brenda Usilton prior to the start date of the course. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending the NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING & TRAVEL: You should plan to arrive on Sunday April 27, 2014, and depart on Friday, May 2, 2014. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. The per diem for Chattanooga, TN area is 95/56/151. This means lodging/meals/not to exceed the total. Return flights should not be scheduled prior to 1 hour after completion of the course which will allow sufficient time for travel from the Technical Training Center to the airport. Tax is a separate line item on your voucher. The Federal mileage reimbursement is 56 cents per mile effective January 1, 2014. If traveling by air, you need to contact Carlson Wagonlit Travel at 1-800-453-8396 for airline reservations. No rental cars will be authorized. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html> and return it to ASTrainingandtravel.Resource@nrc.gov. If you have any questions regarding the travel form please contact Ms. Usilton at 301-415-2348 or e-mail her. You need will to go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

Below are a few suggestions for lodging in the Chattanooga area:

Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn

www.chattanoogaairporti75.hamptoninn.com

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

**U.S. NUCLEAR REGULATORY COMMISSION
CHARACTERIZATION AND PLANNING FOR DECOMMISSIONING
H-115
APRIL 28 - MAY 2, 2014**

DATE	TIME	TOPIC
Monday, April 28	8:00 AM	Welcome, Introduction & Photographs
	9:00 AM	INTRODUCTION AND COURSE GOALS
	10:00 AM	PURPOSE OF CHARACTERIZATION SURVEYS
	10:30 AM	OVERVIEW OF N1359
	12:00 PM	Lunch
	1:00 PM	QAPPs
	2:00 PM	MARSSIM OVERVIEW
	4:00 PM	RADIOLOGICAL SURVEY TYPES
Tuesday, April 29	8:00 AM	MARSAME (SUPPLEMENT TO NUREG-1575)
	9:30 AM	PORTABLE AND SPECIALIZED RADIATION DETECTORS
	11:00 AM	HEALTH & SAFETY AND PATHWAY MODELING AND DCGLs
	12:00 PM	Lunch
	1:00 PM	RESRAD
	2:00 PM	HISTORICAL SITE ASSESSMENT
	2:45 PM	Class Exercise: Evaluation of Historical Documentation and Development of Initial Conceptual Site Model
4:00 PM	CLASS SUMMARY: HSA and CSM	
Wednesday, April 30	8:00 AM	SAMPLING DESIGNS
	8:30 AM	SCOPING SURVEY PLANNING
	9:00 AM	Class Exercise: Scoping Survey Plan, Investigation and Data Needs
	10:30 AM	CLASS SUMMARY: Scoping Survey Planning
	11:30 AM	Lunch
	12:30 PM	Class Exercise: Scoping Survey Data Review and Assessment, Data Gaps, Conceptual Site Model Revisions, Compilation for Characterization Planning
	2:30 PM	ANTICIPATED SOW/WAC: Land Areas and Structures; Budget vs. Plan Analysis, Risk Assessment/Guideline Development Requirements, WAC Requirements and D&D Scope of Work Requirements
	3:30 PM	LAND AREA CHARACTERIZATION TECHNIQUES
Thursday, May 1	8:00 AM	Class Exercise: Land Area Characterization: Surveying, Sampling and Analysis Plan
	9:30 AM	CLASS SUMMARY: Land Area Characterization
	11:00 AM	STRUCTURAL CHARACTERIZATION DQO AND PLANNING
	12:00 PM	Lunch
	1:00 PM	Class Exercise: Structural Characterization: Surveying, Sampling and Analysis Plan
	2:30 PM	CLASS SUMMARY: Structural Characterization
3:30 PM	Class Discussion: Sample Characterization Results Analysis	
Friday, May 2	8:00 AM	Class Discussion: Sample Characterization Results Analysis (continued)
	9:30 AM	EQUIPMENT AND SYSTEMS APPROACHES
	10:30 AM	DATA MANAGEMENT
	12:00 N	Lunch
	1:00 PM	Exam
2:30 PM	Course Critique and Adjourn	