



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-13-096, September, Training, H-115)

September 17, 2013

ALL AGREEMENT STATES

ACCEPTANCE TO THE CHARACTERIZATION AND PLANNING FOR DECOMMISSIONING COURSE (H-115) (FSME-13-096)

**Purpose:** To provide the list of students selected for the U. S. Nuclear Regulatory Commission (NRC) Characterization and Planning for Decommissioning Course (H-115).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the November 4-8, 2013, Characterization and Planning for Decommissioning Course (H-115). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-800-453-8396 immediately and then submit the travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda. Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov).

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

**/RA DWhite for/**

Pamela J. Henderson, Acting Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students
3. Course agenda

CHARACTERIZATION AND PLANNING FOR DECOMMISSIONING

CHATTANOOGA, TN

NOVEMBER 5-8, 2013

STATE	PARTICIPANT(S)
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Gactano Taibi
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Alfredo Oretaga Randy Penn
<b>KENTUCKY</b> Radiation Health Program Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Nathan Garner
<b>LOUISIANA</b> Dept. of Environmental Quality P.O. Box 4312 Baton Rouge, LA 70821-4312	Russell Clark Jabari Roberson
<b>NEW YORK CITY HEALTH</b> 22 Cortlandt Street, 28 <sup>th</sup> Floor New York, NY 10007	Irene Santiago Tobias Lickerman
<b>NEW YORK DEPT. OF CONSERVATION</b> 625 Broadway, 1 <sup>st</sup> Floor Albany, NY 12233-7255	David O'Hehir
<b>TENNESSEE</b> Division of Radiological Health L & C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	John Milner Stuart Belva
<b>UTAH</b> Dept. of Environmental Quality 195 North 1950 West Salt Lake City, UT 84116	Connie Rauen

## INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-1 15), Characterization and Planning for Decommissioning. This course is scheduled to be presented November 4-8 2013, at the Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, November 8, 2013, when the class is scheduled to end at 3:00 p.m. A course outline is enclosed (Enclosure 3). Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses.

LODGING & TRAVEL: You should plan to arrive on Sunday, November 3, 2013, and depart on Friday, November 8, 2013. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. The per diem for Chattanooga, TN area is 95/51/146. This means lodging/meals/not to exceed the total. Return flights should not be scheduled prior to 1 hour after completion of the course which will allow sufficient time for travel from the Technical Training Center to the airport. Tax is a separate line item on your voucher. The Federal mileage reimbursement is 56.5 cents per mile. If traveling by air, you need to contact Carlson Travel at 1-800-453-8396 for airline reservations. No rental cars will be authorized. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov). If you have any questions regarding the travel form please contact Brenda Usilton at 301-415- 2348. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

Cellular phones and similar devices with audible capability should be disabled while classes are in session.

Below are a few suggestions for lodging in the Chattanooga area:  
Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn

[www.chattanoogaairporti75.hamptonInn.com](http://www.chattanoogaairporti75.hamptonInn.com)

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

**NRC**  
**CHARACTERIZATION AND PLANNING FOR DECOMMISSIONING**  
**H-115**

November 5-9, 2012

<b>DATE</b>	<b>TIME</b>	<b>TOPIC</b>
<b>Monday,</b> Nov. 4	8:00 AM	Welcome, Introduction & Photographs
	9:00 AM	INTRODUCTION AND COURSE GOALS
	10:00 AM	PURPOSE OF CHARACTERIZATION SURVEYS
	10:30 AM	OVERVIEW OF N1359
	12:00 PM	Lunch
	1:00 PM	QAPPs
	2:00 PM	MARSSIM OVERVIEW
	4:00 PM	RADIOLOGICAL SURVEY TYPES
<b>Tuesday,</b> Nov. 5	8:00 AM	MARSAME (SUPPLEMENT TO NUREG-1 575)
	9:30 AM	PORTABLE AND SPECIALIZED RADIATION DETECTORS
	11:00 AM	HEALTH & SAFETY AND PATHWAY MODELING AND DCGLs
	12:00 PM	Lunch
	1:00 PM	RESRAD
	2:00 PM	HISTORICAL SITE ASSESSMENT
	2:45 PM	Class Exercise: Evaluation of Historical Documentation and Development of Initial Conceptual Site Model
	4:00 PM	CLASS SUMMARY: HSA and CSM
<b>Wednesday,</b> Nov. 6	8:00 AM	SAMPLING DESIGNS
	8:30 AM	SCOPING SURVEY PLANNING
	9:00 AM	Class Exercise: Scoping Survey Plan, Investigation and Data Needs
	10:30 AM	CLASS SUMMARY: Scoping Survey Planning
	11:30 AM	Lunch
	12:30 PM	Class Exercise: Scoping Survey Data Review and Assessment, Data Gaps, Conceptual Site Model Revisions, Compilation for Characterization Planning
	2:30 PM	ANTICIPATED SOW/WAC: Land Areas and Structures; Budget vs. Plan Analysis, Risk Assessment/Guideline Development Requirements, WAC Requirements and D&D Scope of Work Requirements
	3:30 PM	LAND AREA CHARACTERIZATION TECHNIQUES
<b>Thursday,</b> Nov. 7	8:00 AM	Class Exercise: Land Area Characterization: Surveying, Sampling and Analysis Plan
	9:30 AM	CLASS SUMMARY: Land Area Characterization
	11:00 AM	STRUCTURAL CHARACTERIZATION DQO AND PLANNING
	12:00 PM	Lunch
	1:00 PM	Class Exercise: Structural Characterization: Surveying, Sampling and Analysis Plan
	2:30 PM	CLASS SUMMARY: Structural Characterization
<b>Friday,</b> Nov. 8	3:30 PM	Class Discussion: Sample Characterization Results Analysis
	8:00 AM	Class Discussion: Sample Characterization Results Analysis (continued)
	9:30 AM	EQUIPMENT AND SYSTEMS APPROACHES
	10:30 AM	DATA MANAGEMENT
	12:00 N	Lunch
	1:00 PM	Exam
	2:30 PM	Course Critique and Adjourn

Enclosure H