



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-13-089, September, Training, G-109)

September 5, 2013

ALL AGREEMENT STATES

ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(FSME-13-089)

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Licensing Practices and Procedures Course (G-109).

Background: The NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the November 4-8, 2013, Licensing Practices and Procedures Course (G-109). This course is to be held in Chattanooga, Tennessee. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the NRC. Students should immediately make their travel arrangements through Carlson Wagonlit Travel at 1-800-453-8396 and then download the Travel Application Form at <http://nrc-stp.ornl.gov/training.html>. The completed form should be sent to Brenda.Usilton@nrc.gov for the NRC to issue the students travel authorization.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029 expiration 11/30/20 13. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below:

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: Brenda.Usilton@nrc.gov
FAX: 301-415-3502

/RA Duncan White for/

Brian J. McDermott, Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions for students
3. Tentative Schedule

LICENSING PRACTICES AND PROCEDURES COURSE – (G-109)
November 4-8, 2013
Chattanooga, TN

| STATE | PARTICIPANT(S) |
|---|---------------------------------|
| CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414 | Kristina DeLeon |
| FLORIDA Dept. of Health Bureau of Radiation Control 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741 | Michelle Vornhagen |
| GEORGIA Dept. of Natural Resources 4220 International Parkway, Suite 100 Atlanta, GA 30354 | Amy Mundell Gregory Reese |
| KENTUCKY Radiation Health Program Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001 | Christopher Keffer |
| LOUISIANA Emergency & Radiological Services Div. P.O. Box 4312 Baton rouge, LA 70821-4312 | Ashley Hebert Jessica Chaney |
| MASSACHUSETTS Dept. of Public Health Schrafft Center, Suite 1M2A 529 Main Street Charlestown., MA 02129 | Edward Salomon |
| NORTH CAROLINA Dept. of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221 | Ryan Kapler |
| NEVADA Bureau of Health Care Quality and Compliance 727 Fairview Drive, Suite E Carson City, NV 89701 | Mark Stephens |

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|---|-------------------------------------|
| NEW MEXICO Environmental Dept. P.O. Box 5469 Santa Fe, NM 87502-5469 | Victor Diaz James Hesch |
| NEW YORK CITY HEALTH 22 Cortlandt Street, 28 th Floor New York, NY 10007 | Kirshenbaum Valentin Olga Aminev |
| WASHINGTON Dept. of Health 111 Israel Road, SE P.O. Box 47827 Olympia, WA 98504-7827 | Gregoria Rosado Jeffrey Kulp |

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) Licensing Practices and Procedures. This course is scheduled to be presented November 4-8, 2013 at the Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except on Friday when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using the U.S. Nuclear Regulatory Commission regulations)

INSTRUCTORS:

Bryan Parker - Brian.Parker@nrc.gov - Licensing Process, Medical

Colleen Casey - Colleen.Casey@nrc.gov - Portable and Fixed Gauges, Research & Development, General Licenses

Roberto Torres - RobertoJ.Torres@nrc.gov - Industrial Radiography, Well Logging, Irradiators

LODGING AND TRAVEL: You should plan to arrive on Sunday, November 3, 2013, and depart on Friday, November 8, 2013. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-800-453-8396 for airline reservations. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotel of their choice. The per diem for Chattanooga, Tennessee is 94/56/150. This means lodging/meals/not to exceed total per day. Tax is a separate line item on your voucher. Effective January 1, 2013, reimbursement for mileage is 56.5 cents per mile. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. To find hotels in Chattanooga, Tennessee please conduct an internet search. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at Brenda.Usilton@nrc.gov. You will also need to go to the same Web site to receive a copy of the travel instructions and voucher for reimbursement.

Enclosure G

Below are a few suggestions for lodging in the Chattanooga area:

Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn:

www.chattanoogaairporti75.hamptonInn.com

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for November 4-8, 2013

| | START | STOP | TOPIC | PRESENTER |
|------------------|--------------|-------------|---------------------------------------|------------------|
| MONDAY | 8 AM | - 9 AM | WELCOME AND ADMIN | Griffis |
| | 9 AM | - 10 AM | Overview | Parker |
| | 10 AM | - 11 AM | Overview | Parker |
| | 11 AM | - 12 PM | Overview | Parker |
| | 12 PM | - 1 PM | LUNCH | |
| | 1 PM | - 2 PM | Overview | Parker |
| | 2 PM | - 3 PM | Overview | Parker |
| | 3 PM | - 4 PM | Overview | Parker |
| | 4 PM | - 5 PM | Overview | Parker |
| | | | | |
| TUESDAY | 8 AM | - 9 AM | Gauge Presentation | Casey |
| | 9 AM | - 10 AM | Gauge Presentation | Casey |
| | 10 AM | - 11 AM | Gauge Licensing Exercise | Casey |
| | 11 AM | - 12 PM | Gauge Licensing Exercise | Casey |
| | 12 PM | - 1 PM | LUNCH | |
| | 1 PM | - 2 PM | Gauge Pre-Licensing Exercise | Casey |
| | 2 PM | - 3 PM | R&D Presentation | Casey |
| | 3 PM | - 4 PM | R&D Presentation | Casey |
| | 4 PM | - 5 PM | R&D Licensing Exercise | Casey |
| | | | | |
| WEDNESDAY | 8 AM | - 9 AM | Medical Presentation | Parker |
| | 9 AM | - 10 AM | Medical Presentation | Parker |
| | 10 AM | - 11 AM | Medical Presentation | Parker |
| | 11 AM | - 12 PM | Medical Licensing Exercises | Parker |
| | 12 PM | - 1 PM | LUNCH | |
| | 1 PM | - 2 PM | Medical Licensing Exercises | Parker |
| | 2 PM | - 3 PM | Medical Licensing Exercises | Parker |
| | 3 PM | - 4 PM | Nuclear Pharmacy Presentation | Parker |
| | 4 PM | - 5 PM | Nuclear Pharmacy Licensing Exercises | Parker |
| | | | | |
| THURSDAY | 8 AM | - 9 AM | Radiography Presentation | Torres |
| | 9 AM | - 10 AM | Radiography Presentation | Torres |
| | 10 AM | - 11 AM | Radiography Presentation | Torres |
| | 11 AM | - 12 PM | Radiography Presentation | Torres |
| | 12 PM | - 1 PM | LUNCH | |
| | 1 PM | - 2 PM | Radiography Pre-Licensing/IC Exercise | Torres |
| | 2 PM | - 3 PM | Radiography Pre-Licensing/IC Exercise | Torres |
| | 3 PM | - 4 PM | Radiography Licensing Exercise | Torres |
| | 4 PM | - 5 PM | Radiography Licensing Exercise | Torres |

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for November 4-8, 2013

| | START | STOP | TOPIC | PRESENTER |
|---------------|-------|---------|---------------------------|-----------|
| FRIDAY | 8 AM | - 9 AM | Well Logging Presentation | Torres |
| | 9 AM | - 10 AM | Well Logging Presentation | Torres |
| | 10 AM | - 11 AM | Irradiator Presentation | Torres |
| | 11 AM | - 12 PM | Irradiator Presentation | Torres |
| | 12 PM | | CLASS OVER | |
| | | | | |

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.