



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-13-036, April, Training, H-305)

April 15, 2013

ALL AGREEMENT STATES

**ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE  
(H-305) (FSME-13-036)**

**Purpose:** To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Safety Aspects of Industrial Radiography Course (H-305).

**Background:** The NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the June 10-14, 2013, Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that's on the list. A tentative schedule is enclosed (Enclosure 3). Students attending this course will be paid for by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for the NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) (preferred method) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

---

\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
FAX: (301) 415-3502

**/RA PHenderson for/**

Brian J. McDermott, Director  
Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
- 2 List of instructions
3. Tentative Schedule

SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)

June 10-14, 2013  
St. Rose, Louisiana

STATE	PARTICIPANT(S)
<b>ALABAMA</b> Dept. of Public Health 201 Monroe Street P.O. Box 303017 Montgomery, AL 36130	Roger Cleckler
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Prem Gambhir Rajwant Singh Bedi
<b>FLORIDA</b> Dept. of Health Bureau of Radiation Control 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Michelle Vornhagen Hector Serrano Alfredo Ortega
<b>ILLINOIS</b> Bureau of Radiation Safety 1035 Outer Park Drive Springfield, IL 62704	Robert Harris Nathan Albrecht
<b>KANSAS</b> Dept. of Health & Environment 1000 SW Jackson, Suite 330 Topeka, KS 6661 2-1 365	David Lawrenz
<b>KENTUCKY</b> Cabinet for Health & Family Services 275 East Main Street, HS1 C-A Frankfort, KY 40621-0001	Eric Perry
<b>LOUISIANA</b> Emergency & Radiological Services Div. P.O. Box 4312 Baton Rouge, LA 70821-4312	Timothy Butler Alissa Cockerham
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	James Daniels
<b>NEW JERSEY</b> Dept. of Environmental Protection P.O. Box 420 Trenton, NJ 08625-0420	Karen Flanigan Edward Truskowski
<b>OHIO</b> Dept. of Health 246 North High Street Columbus, OH 43215	Sean Kubera Courtney Shipley
<b>PENNSYLVANIA</b> DEP – Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Gerald Horvath
<b>TENNESSEE</b> Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Norman Miller

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) Safety Aspects of Industrial Radiography. This course is scheduled to be presented June 10-14, 2013, at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464- 9471. Enclosure 3 is a tentative course outline and schedule for the course.

**COURSE:** Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The course will end on Friday around 1:00pm. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) (preferred method) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Again, if you have any questions regarding the travel form please contact Brenda on 301-415-2348.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, June 9, 2013, and depart on Friday, June 14, 2013. Participants must make their own lodging arrangements. Individuals should request a Federal government rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS or 504-469-5000). These are directly across the highway from the airport. If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333 or 504- 467-3111); Travelodge Airport (504-469-7341). The per diem for St. Rose, Louisiana area is 77/46/123. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. If you have a hard time finding a hotel within per diem, in St. Rose, we will authorize you actual lodging cost so you can be reimbursed. Effective January 1, 2013, the mileage rate increased to 56.5 cents per mile.

**LOCATION INFORMATION:** SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is a Ramada Inn at the entrance of the park, at a traffic light. Go through the light and turn right on the next street (James Drive West), by Wendy's. Continue on James Drive West until you come to Teal Street (3<sup>rd</sup> street on right side). Turn right onto Teal Street. The second and third offices on the left are SPEC buildings (113 & 119 Teal). The training facility is upstairs at 119 Teal Street in St. Rose, LA. You may park in either parking lot.

**NOTE:** Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

**Safety Aspects of Industrial Radiography H-305  
Tentative Course Outline**

**Monday:**

8:00 a.m. - Noon Introduction/Radiography concepts and fundamentals  
1:00 p.m. - 5:00 p.m. Labs: Setting up and using devices; plant tour.

**Tuesday:**

8:00 a.m. - Noon Radiography safety and operations.  
1:00 p.m. - 5:00 p.m. Labs: Establishing boundaries; source exchange; inspection.

**Wednesday:**

8:00 a.m. - Noon Federal & State Regulations.  
1:00 p.m. - 5:00 p.m. Site inspection; emergency source retrieval.

**Thursday:**

8:00 a.m. - Noon Transportation regulations and radiography company operations.  
1:00 p.m. - 5:00 p.m. Labs: Shipping packages; performing a radiograph.

**Friday:**

8:00 a.m. - 10:00 a.m. ANSI equipment standard; course review.  
10:30 a.m. - Noon Course examination  
1:00 p.m. - Critique of Course: Discussion of Items of Interest to Participants

\*Note: This course outline is tentative and subject to change.