



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-13-033, April, Training, H-308)

April 4, 2013

ALL AGREEMENT STATES

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE**  
(H-308) (FSME-13-033)

**Purpose:** To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Transportation Radioactive Materials Course (H-308).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the June 10-14, 2013, Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1- 866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) (preferred method) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

FSME-13-033

2

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

**/ R/A DWhite for /**

Brian J. McDermott, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students and agenda

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)  
 CHATTANOOGA, TN  
 JUNE 10-14, 2013

STATE	PARTICIPANT(S)
<b>COLORADO</b> Dept. of Public Health & Environment HMWMD-RAD-B2 4300 Cherry Creek Drive South Denver, CO 80246-1530	Cheri Hall
<b>FLORIDA</b> Dept. of Health Bureau of Radiation Control 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Paul Norman
<b>LOUISIANA</b> Dept. of Environmental Quality P.O. Box 4312 Baton Rouge, LA 70821-4312	Jessica Chaney
<b>MARYLAND</b> Dept. of the Environment 1800 Washington Blvd., Suite 750 Baltimore, MD 21230-1718	Kenneth Brenneman
<b>MASSACHUSETTS</b> Dept. of Public Health Schrafft Center, Suite 1M2A 529 Main Street Charlestown, MA 02129	Doug Cullen
<b>MINNESOTA</b> Dept. of Health P.O. Box 64975 St. Paul, MN 55164-0975	Tyler Kruse
<b>NEW YORK STATE HEALTH</b> Empire State Plaza Corning Tower – 16 <sup>th</sup> Fl Albany, NY 12237	Andrew Bass
<b>NORTH CAROLINA</b> Dept. of Health & Human Services 3825 Barrett Drive Raleigh, NC 27609-7221	Ryan Kapler
<b>TENNESSEE</b> Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Ryan Crihfield
<b>UTAH</b> Dept. of Environmental Quality 195 North 1950 West Salt Lake City, UT 84116	Spencer Wickham

<b>WASHINGTON</b> Dept. of Health 111 Israel Road, SE P.O. Box 47827 Olympia, WA 98504-7827	Gregorio Rosado
<b>WISCONSIN</b> Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Kyle Walton

## INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-308), Transportation of Radioactive Materials. This course is scheduled to be presented June 10-14, 2013, at the NRC Technical Training Center (TTC), 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500, Fax (423) 855-6543.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, June 14, 2013, when the class is scheduled to end at 3:00 p.m. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING & TRAVEL: You should plan to arrive on Sunday, June 9, 2013, and depart on Friday, June 14, 2013. Participants must make their own lodging and travel arrangements. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. Individuals should request a Federal government rate at the hotel of their choice. The per diem for Chattanooga, Tennessee is 94/56/150. This means lodging/meals/not to exceed total per day. Tax is a separate line item on your voucher. No rental cars will be authorized for travel. If traveling by air, contact Carlson Wagonlit Travel at 1-866-250-2160 to book reservations. Effective January 1, 2013 the reimbursement for mileage has increased to 56.5 cents per mile. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) (preferred method) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. You will also go to the same website above to receive a copy of the travel instructions and voucher reimbursement.

Below are a few suggestions for lodging in the Chattanooga area:

Residence Inn:

[Book a room at Residence Inn Chattanooga Near Hamilton Place at the Nuclear Regulatory Commission rate >>](#)

Hampton Inn

[www.chattanoogaairporti75.hamptonInn.com](http://www.chattanoogaairporti75.hamptonInn.com)

The Hampton Inn has free shuttle service to and from the Airport, local shopping and to and from the training center.

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications

Enclosure G

4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous