



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-11-080, August, Training, G-109)

August 9, 2011

ALL AGREEMENT STATES, MICHIGAN

ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(FSME-11-080)

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Licensing Practices and Procedures Course (G-109).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the October 3-7, 2011, Licensing Practices and Procedures Course (G-109). This course will be held in Chattanooga, Tennessee. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). The NRC will pay travel and per diem expenses to students attending this course. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160, and then submit their travel information to NRC to issue their travel authorization (Appendix A). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to Brenda.Usilton@nrc.gov, or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection

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If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: Brenda.Usilton@NRC.GOV
FAX: 301-415-3502

/RA/ by James G. Luehman for

Terrence Reis, Acting Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. List of Students
2. Instructions for Students
3. Tentative Course Schedule

LICENSING PRACTICES AND PROCEDURES COURSE – (G-109)
 OCTOBER 3-7, 2011
 CHATTANOOGA, TN

STATE	PARTICIPANT(S)
ARKANSAS Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72206-3867	Tammy Kriesel
FLORIDA Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Rowena Nash Caleb Smith
ILLINOIS Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Michael Klebe Beverly Clark
LOUISIANA Emergency & Radiological Services Div. P.O. Box 4312 Baton rouge, LA 70821-4312	Joe Noble Yulonda Shelby
MAINE Radiation Control Program 286 Water Street, 11 SHS Augusta, ME 04333-0011	Thomas Hillman
MASSACHUSETTS Dept. of Public Health Schrafft Center, Suite 1 M2A 529 Main Street Charlestown, MA 02129	J. Douglas Cullen
MINNESOTA Dept. of Health 625 Robert Street North P.O. Box 64975 St. Paul, MN 55164	Teresa Purrington
MISSISSIPPI Dept. of Health 3150 Lawson Street Jackson, MS 39213	Leslie Faulkenbery LaPeriall Jones
NEW HAMPSHIRE Dept. of Health & Human Services 29 Hazen Drive Concord, NH 03301-6504	Frank Horan
NEW YORK CITY HEALTH Dept. of Health 2 Lafayette Street, 1 th Floor New York, NY 10007	Irene Santiago

STATE	PARTICIPANT(S)
NEW YORK STATE HEALTH State Health Dept. 547 River Street Troy, NY 12180-2216	Mike Harmon
OKLAHOMA Radiation Management Section 707 N. Robinson Oklahoma City, OK 73102	Elizabeth McCaskill
PENNSYLVANIA Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Farahat Darwish
WISCONSIN Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Mark Paulson Krista Kuhlman Royston Ngwayah

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented October 3-7, 2011, at the U.S. Nuclear Regulatory Commission (NRC) Technical Training Center (TTC), 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855- 6500.

COURSE: This course will begin at 8:00 a.m. and end at 5:00 p.m. each day except on Friday when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1. Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below).
2. Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues).
3. State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations).

INSTRUCTORS

Bryan Parker – Brian.Parker@nrc.gov - Licensing Process, Medical

Colleen Casey Colleen.Casey@nrc.gov - Portable and Fixed Gauges, Research & Development, General Licenses

Roberto Torres- RobertoJ.Torres@nrc.gov - Industrial Radiography, Well Logging, Irradiators

LODGING AND TRAVEL: You should plan to arrive on Sunday, October 2, 2011, and depart on Friday, October 7, 2011. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160, for airline reservations. The per diem for Chattanooga, Tennessee is 88/56/144. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at Brenda.Usilton@nrc.gov or fax it to 301-415-3502. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. There is no suitable lodging within walking distance or reliable public transportation from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. To find hotels in Chattanooga, TN, please conduct an internet search and select your own hotel within the vicinity and within per diem. A tentative outline for the course (Enclosure 3) is attached.

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for October 3-7, 2011

	START	STOP	TOPIC	PRESENTER
MONDAY	8 AM	- 9 AM	WELCOME AND ADMIN	Parker
	9 AM	- 10 AM	Overview	Parker
	10 AM	- 11 AM	Overview	Parker
	11 AM	- 12 PM	Overview	Parker
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Overview	Parker
	2 PM	- 3 PM	Overview	Parker
	3 PM	- 4 :30 PM	Overview	Parker
TUESDAY	8 AM	- 9 AM	Medical	Parker
	9 AM	- 10 AM	Medical	Parker
	10 AM	- 11 AM	Medical	Parker
	11 AM	- 12 PM	Medical	Parker
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Medical	Parker
	2 PM	- 3 PM	Nuclear Pharmacy	Parker
	3 PM	- 4 :30 PM	Nuclear Pharmacy	Parker
WEDNESDAY	8 AM	- 9 AM	Gauges	Casey
	9 AM	- 10 AM	Gauges	Casey
	10 AM	- 11 AM	Gauges	Casey
	11 AM	- 12 PM	Gauges	Casey
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	R&D	Casey
	2 PM	- 3 PM	R&D	Casey
	3 PM	- 4 :30 PM	R&D	Casey
THURSDAY	8 AM	- 9 AM	Industrial Radiography	Torres
	9 AM	- 10 AM	Industrial Radiography	Torres
	10 AM	- 11 AM	Industrial Radiography	Torres
	11 AM	- 12 PM	Industrial Radiography	Torres
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Industrial Radiography	Torres
	2 PM	- 3 PM	Industrial Radiography	Torres
	3 PM	- 4:30 PM	Industrial Radiography	Torres
FRIDAY	8 AM	- 9 AM	Well Logging	Torres
	9 AM	- 10 AM	Well Logging	Torres
	10 AM	- 11 AM	Irradiators	Torres
	11 AM	- 12 PM	Irradiators	Torres
	12 PM		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.