



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-11-078, August, Training, H-308)

August 2, 2011

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE
(H-308) (FSME-11-078)**

Purpose: To provide the list of students selected for the NRC Transportation Radioactive Materials Course (H-308).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the Agreement States selected to attend the September 26-30, 2011 Transportation of Radioactive Materials Course (H-308). This course is to be held in Yorktown, Virginia. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid lodging and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to Brenda.Usilton@nrc.gov or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: BGU@NRC.GOV
FAX: (301) 415-3502

/RA/

Terrence Reis, Acting Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)
 YORKTOWN, VA
 SEPTEMBER 26-30, 2011

STATE	PARTICIPANT(S)
ARIZONA Radiation Regulatory Agency 4814 South 40 th Street Phoenix, AZ 85040	Brian Goretzki Rich Baker
COLORADO Dept of Public Health & Environment 4300 Cherry Creek Drive South Denver, CO 80246-1530	Phillip Peterson
LOUISIANA Office of Environmental Compliance Emergency & Radiological Services P.O. Box 4312 Baton Rouge, LA 70821	Karen Ratcliff Ziad Fahd
MINNESOTA Dept. of Health 625 Robert Street N. P.O. Box 64975 St. Paul, MN 55164-0975	Lynn Dunbar
NEW YORK STATE HEALTH 547 River Street, Rm 530 Troy, NY 121 80-2216	Sara Koch Mohammad Chaudhry
NORTH CAROLINA Div of Environmental Health Dept of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Sheila Nelson
PENNSYLVANIA Bureau of Radiation Protection Rachel Carson State Office Bldg P.O. Box 8469 Harrisburg, PA 17105-8469	Randy Kutchman Frank Peffer
WISCONSIN Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Krista Kuhlman

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course (H-308) Transportation of Radioactive Materials Course. This course is scheduled to be September 26-30, 2011 at the Naval Weapons Station in Yorktown, Virginia. The training will be held in Shed 8 on the base. If you should have any questions regarding the training facility or logistics please contact Lt. Wade Shrecengost at Office ph: (757) 887-7709, [E-mail: wade.shrecengost@navy.mil](mailto:wade.shrecengost@navy.mil) The telephone number for Shed 8, their training building is (757) 887-7704 or (757-887-7689.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, September 30, 2011, when the class is scheduled to end at 3:00 p.m. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html>. You can also go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Please return the travel form, and if you have any questions regarding the form contact Brenda Usilton at Brenda.Usilton@nrc.gov on 301-415- 2348 or fax it to 301-415-3502. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING AND TRAVEL: You should plan to arrive on Sunday, September 25th and depart on Friday, September 30, 2011. No rental cars are authorized. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. There is a block of 22 rooms reserved at the Hampton Inn, Newport News, under the name "Naval Sea Systems Command." The room rate of \$77 plus tax will be offered. There were no hotels in Yorktown, VA so you will be authorized to stay in Newport News, VA. The per diem for claiming reimbursement will be 77/46/123. The hotel has a deadline for making reservations of September 13, 2011. The Navy is planning a shuttle that will pick up and drop of at the Hampton Inn each day. Tax is a separate line item on your voucher. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Anyone who wants a room at this rate MUST request a room in the "Naval Sea Systems Command" block of rooms. More information for the hotel can be found at:

<http://hamptoninn.hilton.com/en/hp/hotels/index.jhtml?ctyhocn=ORFHSX>

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous