



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-11-011, January, Training, G-109)

January 21, 2011

ALL AGREEMENT STATES, MICHIGAN

ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)  
(FSME-11-011)

**Purpose:** To provide the list of students selected for the NRC Licensing Practices and Procedures Course.

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the March 14-18, 2011, Licensing Practices and Procedures Course (G-109). This course will be held in Sacramento, California. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

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Robert J. Lewis, Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:  
As stated

LICENSING PRACTICES AND PROCEDURES COURSE – (G-109)  
MARCH 14-18, 2011  
SACRAMENTO, CALIFORNIA

STATE	PARTICIPANT(S)
<b>ARKANSAS</b> Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72206-3867	Angela Dyan Hill
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-761 0 Sacramento, CA 95899-7414	Pete Butterfield Prem Gam bhir Debora Vail Jennifer Cho Rajwant Singh Timothy Eldridge
<b>IOWA</b> Dept. of Public Health Lucas State Office building, 5 <sup>th</sup> Fl 321 East 12th Street Des Moines, IA 50319	Jacob Crawford
<b>KANSAS</b> Dept. of Health & Environment Bureau of Environmental Health 1000 SW Jackson, Suite 330 Topeka, KS 66612-1365	Aaron Short
<b>LOUISIANA</b> Emergency & Radiological Services Div. P.O. Box 4312 Baton rouge, LA 70821-4312	Richard Blackwell
<b>MINNESOTA</b> Dept. of Health 625 Robert Street North P.O. Box 64975 St. Paul, MN 55164	Lynn Dunbar
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	Monica Petty
<b>NORTH CAROLINA</b> Dept. of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Christopher Fidalgo
<b>NORTH DAKOTA</b> Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Lewis Vigen
<b>OKLAHOMA</b> Radiation Management Section 707 N. Robinson Oklahoma City, OK 73102	Jennifer McAllister
<b>PENNSYLVANIA</b> Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469	Stephan Brown

STATE	PARTICIPANT(S)
Harrisburg, PA 17105-8469	
<b>TEXAS Commission on Environmental Quality</b> MC 233 P.O. Box 13087 Austin, TX 78711-3087	Carol Dye
<b>WISCONSIN</b> Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Emily Eggers

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course Inspection Procedures (G-108). This course is scheduled to be presented March 14-18, 2011 at 1500 Capitol Avenue, Building 172 Training Room A on the first floor. A Radiological Health Branch representative will be stationed at the security desk on the first day of the course to assist each student through security. For State specific course or location information please contact Gonzalo Perez via e-mail [gonzalo.perez@cdph.ca.gov](mailto:gonzalo.perez@cdph.ca.gov) or 916-440-7893.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except on Friday when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations)

### INSTRUCTORS

Bryan Parker – [Brian.Parker@nrc.gov](mailto:Brian.Parker@nrc.gov) - Licensing Process, Medical

James Mullauer – [James.Mullauer@nrc.gov](mailto:James.Mullauer@nrc.gov) - Portable and Fixed Gauges, Research & Development, General Licenses

Rachel Browder- [Rachel.Browder@nrc.gov](mailto:Rachel.Browder@nrc.gov) - Industrial Radiography, Well Logging, Irradiators

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, March 13, 2011 and depart on Friday, March 18, 2011. No rental cars are authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. The per diem for Sacramento, California is 101/61/162. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. California has reserved a block of rooms at the Residence Inn by Marriott. The hotel has set aside sleeping rooms to accommodate attendees at a rate of \$84 per night. You should be able to use a tax exempt form and not have to pay State taxes on the room. Please go to our website <http://nrc-stp.ornl.gov/training.html> and download a tax exempt form for the State of California. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Attendees must make their reservations for this rate by FEBRUARY 18, 2011. You need to identify that the group rate is under the name "NRC TECHNICAL TRAINING CENTER" or go on line to [www.marriott.com/sacdt](http://www.marriott.com/sacdt). Make sure to put "NRCNRCA" in the group code box in order to get the negotiated rate. You also can call and make a reservation at 1-800-331-3131. The Marriott is right next to the training building. It is located at 1121 15<sup>th</sup> St., Sacramento, CA 95814.

## LICENSING PRACTICES AND PROCEDURES COURSE

### Tentative Schedule for March 14-18, 2011

MONDAY		TOPIC	PRESENTER
8:00am	9:00am	Welcome and ADMIN	Ricci
9:00 am	10:00 am	Overview	Parker
10:00 am	11:00 am	Overview	Parker
11:00 am	12:00 pm	Overview	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Overview	Parker
2:00 pm	3:00 pm	Medical	Parker
3:00 pm	4:00 pm	Medical	Parker
TUESDAY			
8:00 am	9:00 am	Medical	Parker
9:00 am	10:00 am	Medical	Parker
10:00 am	11:00 am	Medical	Parker
11:00 am	12:00 pm	Medical	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Medical	Parker
2:00 pm	3:00 pm	Gauges	Mullauer
3:00 pm	4:00 pm	Gauges	Mullauer
WEDNESDAY			
8:00 am	9:00 am	Gauges	Mullauer
9:00 am	10:00 am	Gauges	Mullauer
10:00 am	11:00 am	R&D	Mullauer
11:00 am	12:00 pm	R&D	Mullauer
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	R&D	Mullauer
2:00 pm	3:00 pm	R&D	Mullauer
3:00 pm	4:00 pm	R&D	Mullauer

THURSDAY			
8:00 am	9:00 am	Industrial Radiography	Browder
9:00 am	10:00 am	Industrial Radiography	Browder
10:00 am	11:00 am	Industrial Radiography	Browder
11:00 am	12:00 pm	Industrial Radiography	Browder
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Industrial Radiography	Browder
2:00 pm	3:00 pm	Industrial Radiography	Browder
3:00 pm	4:00 pm	Industrial Radiography	Browder
FRIDAY			
8:00 am	9:00 am	Well Logging	Browder
9:00 am	10:00 am	Well Logging	Browder
10:00 am	11:00 am	Irradiators Bro	wder
11:00 am	12:00 pm	Irradiators Bro	wder
12:00 pm		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.