



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-11-006, January, Training, G-108)

January 10, 2011

ALL AGREEMENT STATES, MICHIGAN

ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) **(FSME-11-006)**

Purpose: To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Inspection Procedures Course (G-108).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the March 7-11, 2011, Inspection Procedures Course (G-108). This course will be held in Sacramento, California. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). NRC will pay travel expenses and per diem to students attending this course. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160, and submit their travel information to NRC to issue their travel authorization (Appendix A). The Travel Application Form can be downloaded at <http://nrc-stp.ornl.gov/training.html> and emailed to Brenda.Usilton@nrc.gov or faxed to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course start date, or as soon as you are aware that the student cannot attend the course.*

* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

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If you have any questions regarding this correspondence, please contact me at 301-415-3340, or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@NRC.GOV
FAX: (301) 415-3502

/RA/

Robert J. Lewis, Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:

1. Course Participant List
2. Instructions to Students
3. Tentative Course Schedule

INSPECTION PROCEDURES COURSE (G-108)
 SACRAMENTO, CALIFORNIA
 MARCH 7-11, 2011

STATE	PARTICIPANT
ARKANSAS Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72206-3867	Angela Minden
CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	James Tawatao John Rexroth Ron Yonemitsu Jeffrey Day John Galicia Alan Rook
IOWA Dept. of Public Health Lucas State Office building, 5 th Fl 321 East 12th Street Des Moines, IA 50319	Jacob Crawford
MISSISSIPPI Dept. of Health 3150 Lawson Street Jackson, MS 39213	Tameka Johnson
NORTH CAROLINA Dept. of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Sheila Nelson
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Lewis Vigen
OKLAHOMA Radiation Management Section 707 N. Robinson Oklahoma City, OK 73102	Elizabeth McCaskill
WASHINGTON Department of Health 111 Israel Road, SE Olympia, WA 98504-7827	Billie Harvey
WISCONSIN Division of Public Health Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Emily Eggers

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the Inspection Procedures Course (G-108). This course will be presented March 7-11, 2011, at 1500 Capitol Avenue, Building 172 Training Room A on the first floor. A Radiological Health Branch representative will be stationed at the security desk on the first day of the course to assist each student through security. For State specific course or location information, please contact Gonzalo Perez at gonzalo.perez@cdph.ca.gov, or 916-440-7893.

COURSE: This course will begin at 8:00 a.m. and end at 5:00p.m. each day except Friday, March 11 when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending Technical Training Center courses.

LODGING AND TRAVEL: You should plan to arrive on Sunday, March 6, 2011, and depart on Friday, March 11, 2011. No rental cars will be authorized for travel. If traveling by air, contact Carlson Travel at 1-866-250-2160 to book reservations. The per diem for Sacramento, California is 101/61/162. Please complete the Travel Application Form located at <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at Brenda.Usilton@nrc.gov, or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda at 301-415-2348. California has reserved a block of rooms at the Residence Inn by Marriott. The hotel has set aside sleeping rooms to accommodate attendees at a rate of \$84 per night. You should be able to use a tax exempt form and not have to pay State taxes on the room. Please go to our website <http://nrc-stp.ornl.gov/training.html> and download a tax exempt form for the State of California. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Attendees must make their reservations for this rate by FEBRUARY 18, 2011. You need to identify that the group rate is under the name "NRC TECHNICAL TRAINING CENTER" or go on line to www.marriott.com/sacdt. Make sure to put "NRCNRCA" in the group code box in order to get the negotiated rate. You can also call and make a reservation at 1-800-331-3131. The Marriott is right next to the training building. It is located at 1121 15th Street, Sacramento, CA 95814.

INSPECTION PROCEDURES COURSE
Tentative Schedule for March 7-11, 2011

	START	STOP	TOPIC	PRESENTER
MONDAY	8 AM	- 9 AM	WELCOME AND ADMIN	Griffis
	9 AM	- 10 AM	Overview	LaFranzo
	10 AM	- 11 AM	Overview	LaFranzo
	11 AM	- 12 PM	Overview	LaFranzo
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Overview	LaFranzo
	2 PM	- 3 PM	Overview	LaFranzo
	3 PM	- 4 PM	Radiopharmacy	LaFranzo
TUESDAY	8 AM	- 9 AM	Medical	LaFranzo
	9 AM	10 AM	Medical	LaFranzo
	10 AM	- 11 AM	Medical	LaFranzo
	11 AM	- 12 PM	Medical	LaFranzo
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Industrial Sources	Thompson
	2 PM	- 3 PM	Industrial Sources	Thompson
	3 PM	- 4 PM	Industrial Sources	Thompson
	4 PM	- 5 PM	Q & A Session	Staff
WEDNESDAY	8 AM	- 9 AM	Industrial Sources	Thompson
	9 AM	- 10 AM	Incident Response & Reporting	Thompson
	10 AM	- 11 AM	Exercise Prep	Staff
	11 AM	- 12 PM	Exercise Prep	Staff
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Exercise	Staff
	2 PM	- 3 PM	Exercise	Staff
	3 PM	- 4 PM	Exercise	Staff
	4 PM	- 5 PM	Q & A Session / Prepare for Debriefs	Staff
THURSDAY	8 AM	- 9 AM	Debrief and Exit Meeting	Staff
	9 AM	- 10 AM	Debrief and Exit Meeting	Staff
	10 AM	- 11 AM	Debrief and Exit Meeting	Staff
	11 AM	- 12 PM	Debrief and Exit Meeting	Staff
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Industrial Radiography	Thompson
	2 PM	- 3 PM	Industrial Radiography	Thompson
	3 PM	- 4 PM	Industrial Radiography	Thompson
	4 PM	- 5 PM	Q & A Session	Staff

	START	STOP	TOPIC	PRESENTER
FRIDAY	8 AM	- 9 AM	Industrial Radiography	Thompson
	9 AM	- 10 AM	Laboratory R&D	Ulrich
	10 AM	- 11 AM	Laboratory R&D	Ulrich
	11 AM	- 12 PM	Laboratory R&D	Ulrich
			CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.