



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-11-004, January, Training, H-411)

January 4, 2011

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE RESRAD OFFSITE WORKSHOP (H-411) – (FSME-11-004)**

**Purpose:** To provide the list of students selected for the NRC RESRAD Offsite Workshop (H-411).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the February 28-March 3, 2011 RESRAD Offsite Workshop (H-411). This course is to be held in Bethesda, Maryland. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\* This information request has been approved by OMB 3150-0163, expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0163), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
FAX: (301) 415-3502

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Robert J. Lewis, Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:  
As stated

AGREEMENT STATE STUDENT LIST FOR THE  
RESRAD OFFSITE WORKSHOP (H-41 1)  
FEBRUARY 28-MARCH-3, 2011  
BETHESDA, MD

| <b>STATE</b>   | <b>PARTICIPANT(S)</b> |
|--|-----------------------|
| <b>CALIFORNIA</b><br>Dept of Health Services<br>P.O. Box 997414, MS-7610<br>Sacramento, CA 95899-7414  | Thomas Moore          |
| <b>COLORADO</b><br>Dept of Public Health & Environment<br>4300 Cherry Creek Drive South<br>Denver, CO 80246-1 530  | Edgar Ethington       |
| <b>LOUISIANA</b><br>Emergency & Radiological Services Div.<br>P.O. Box 4312<br>Baton rouge, LA 70821-4312  | Jabari Robinson       |
| <b>NORTH CAROLINA</b><br>Division of Environmental Health<br>Dept. of Environment & Natural<br>Resources<br>3825 Barrett Drive<br>Raleigh, NC 27609-7221 | Henry Barnes          |
| <b>NORTH DAKOTA</b><br>Dept. of Health<br>918 E. Divide Avenue<br>Bismarck, ND 58501-1947  | Daniel Harman         |
| <b>TEXAS</b><br>MC 1986<br>P.O. Box 149347<br>Austin, TX 78714-9347  | Chris Myers           |
| <b>VIRGINIA</b><br>Dept. of Health<br>James Madison Bldg<br>109 Governor Street, Rm730<br>Richmond, VA 23219   | Charles Coleman       |

For the purpose of unescorted access to designated NRC training facilities at the Technical Training Center in TN and the Professional Development Center in Bethesda, MD the Agreement State employees listed above may be deemed trustworthy and reliable by virtue of their employment status and nomination for training by their respective program director, or designee, and selection by NRC. The Agreement State employees will not have access to NRC IT resources except as directed by NRC staff.

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course (H-411) RESRAD Offsite Workshop." This course is scheduled to be presented February 28-March 3, 2011 at the Professional Development Center in Bethesda, Maryland, at 7201 Wisconsin Avenue, Suite 425. It is located 3.5 blocks from the Bethesda Metro stop. For non headquarters personnel traveling to the training, we suggest that you stay at a hotel that is on the metro line for your convenience.

**COURSE:** This course will be conducted beginning at 8:15 a.m. and end at 4:15 p.m. each day.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, February 27, 2011, and depart on Thursday, March 3, 2011. The per diem for the Bethesda, Maryland area for February 27 & 28, 2011 will be 181/71/252. Starting on March 1<sup>st</sup> the per diem will change to 211/71/282. This means lodging/meals/not to exceed the total. Participants must make their own lodging and travel arrangements. Individuals should request a government rate at the hotels. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. No rental cars will be authorized. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training.

Non-NRC attendees should allow sufficient time to process through security screening upon arrival at the training facility. A picture ID or some other form of ID is required. Close by hotels are:

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| Hyatt Hotel<br>One Bethesda Metro Center<br>Bethesda, MD<br>(301) 657-1234<br>1-800-233-1234 1-80<br>*Near Bethesda Metro Station                        | Residence Inn<br>7335 Wisconsin Ave.<br>Bethesda, MD<br>(301) 718-0200<br>0-331-3131<br>*Across from Bethesda Metro Station                         |
| Bethesda North Marriott Hotel<br>5701 Marinelli Rd.<br>Rockville, Maryland<br>(301) 984-0004<br>1-800-859-8003 1-80<br>*Across from the NRC Headquarters | Embassy Suites at Chevy Chase Pavilion<br>4300 Military Rd., NW<br>Washington, DC<br>(202) 362-9300<br>0-362-2779<br>*One Metro Stop from NRC's PDC |
| Ramada Inn<br>1775 Rockville Pike<br>Rockville, MD<br>(301) 881-2300<br>1-800-255-1775 1-80<br>*Four Metro Stops from NRC's PDC                          | Hilton Hotel<br>1750 Rockville Pike<br>Rockville, MD<br>(301) 468-1100<br>0-222-8733<br>*Four Metro Stops from NRC's PDC                            |