



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-11-003, January, Training, H-308)

January 3, 2011

ALL AGREEMENT STATES, MICHIGAN

ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE
(H-308) (FSME-11-003)

Purpose: To provide the list of students selected for the NRC Transportation Radioactive Materials Course (H-308).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the Agreement States selected to attend the February 28-March 4, 2011 Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid lodging and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to Brenda.Usilton@nrc.gov or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-1 0202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: BGU@NRC.GOV
FAX: (301) 415-3502

/RA/

Robert Lewis, Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:
As stated

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)
 BETHESDA, MARYLAND
 FEBRUARY 28-MARCH 4, 2011

STATE	PARTICIPANT(S)
ARKANSAS Dept. of Health 4815 W. Markham St., Slot 30 Little Rock, AR 72206-3867	Kayla Avery
CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Robert Custodio
KENTUCKY Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Mary Michele Greenwell
MINNESOTA Dept. of Health 625 Robert Street N. P.O. Box 64975 St. Paul, MN 55164-0975	Teresa Purrington
MISSISSIPPI Dept. of Health 3150 Lawson Street Jackson, MS 39213	Timothy Lloyd
NEW JERSEY Dept. of Environmental Protection P.O. Box 415 Trenton, NJ 08625-0415	Karen Flanigan
NEW YORK STATE HEALTH 547 River Street, RM 530 Troy, NY 121 80-2216	Daniel Samson
NORTH CAROLINA Dept. of Environment & Natural Resources 3825 Barrett Drive Raleigh, NC 27609-7221	Sheila Nelson
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	David Stradinger
PENNSYLVANIA Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Gerald Horvath

TENNESSEE Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Norman Miller
TEXAS (TCEQ) Commission on Environmental Quality MC 233 P.O. Box 13807 Austin, TX 78711-3087	Joe Gonzalez
VIRGINIA Dept. of Health James Madison Bldg 109 Governor Street, Rm730 Richmond, VA 23219	Asfaw Fenta

For the purpose of unescorted access to designated NRC training facilities at the Technical Training Center in TN and the Professional Development Center in Bethesda, MD the Agreement State employees listed above may be deemed trustworthy and reliable by virtue of their employment status and nomination for training by their respective program director, or designee, and selection by NRC. The Agreement State employees will not have access to NRC IT resources except as directed by NRC staff.

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course (H-308) Transportation of Radioactive Materials Course. This course is scheduled to be presented February 28-March 4, 2011 at the Professional Development Center in Bethesda, Maryland, at 7201 Wisconsin Avenue, Suite 425. It is located 3.5 blocks from the Bethesda Metro stop. For non headquarters personnel traveling to the training, we suggest that you stay at a hotel that is on the metro line for your convenience. You will need to show proof of Identification when you get to the Professional Development Center.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, March 4, 2011, when the class is scheduled to end at 3:00 p.m. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. Please complete the Travel Application Form which is located at <http://nrc-stp.oml.gov/training.html>. You can also go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Please return the travel form, and if you have any questions regarding the form contact Brenda Usilton at Brenda.Usilton@nrc.gov on 301-415-2348 or fax it to 301-415-3502. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses. Cellular phones and similar devices with audible capability should be disabled while classes are in session.

LODGING AND TRAVEL: You should plan to arrive on Sunday, February 27, 2011 and depart on Friday, March 4, 2011. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. The per diem for Bethesda, Maryland is 181/71/252 FOR February 27 and 28. Effective March 1st the Federal government rate goes up to \$211 each night. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. Below is a list of hotels that are on the Metro line. Individuals should request a Federal government employee rate at the hotels. If the hotel requires proof of Federal Travel please let Brenda Usilton know and she will fax you a copy of your authorization.

Hyatt Hotel One Bethesda Metro Center Bethesda, MD (301) 657-1234 1-800-233-1234 *Near Bethesda Metro Station	Residence Inn 7335 Wisconsin Ave. Bethesda, MD (301) 718-0200 1-800-331-3131 *Across from Bethesda Metro Station
Bethesda North Marriott Hotel 5701 Marinelli Rd. Rockville, Maryland (301) 984-0004 1-800-859-8003 *Across from the NRC Headquarters	Embassy Suites at Chevy Chase Pavilion 4300 Military Rd., NW Washington, DC (202) 362-9300 1-800-362-2779 *One Metro Stop from NRC's PDC

Ramada Inn 1775 Rockville Pike Rockville, MD (301) 881-2300 1-800-255-1775 Four Metro Stops from NRC's PDCHilton Hotel	1750 Rockville Pike Rockville, MD (301) 468-1100 1-800-222-8733 Four Metro Stops from NRC's PDC
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Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous