



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-10-024, March, Training, H-411)

March 22, 2010

ALL AGREEMENT STATES, MICHIGAN

ACCEPTANCE TO THE RESRAD OFFSITE WORKSHOP (H-411) – (FSME-10-024)

Purpose: To provide the list of students selected for the NRC RESRAD Offsite Workshop (H-411).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the May 3-6, 2010 RESRAD Offsite Workshop (H-411). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to Brenda.Usilton@nrc.gov or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@NRC.GOV
FAX: (301) 415-3502

/RA/

Robert J. Lewis, Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosures:
As stated

AGREEMENT STATE STUDENT LIST FOR THE
RESRAD OFFSITE WORKSHOP (H-411)
MAY 3-6, 2010
CHATTANOOGA, TN

STATE	PARTICIPANT(S)
KENTUCKY Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Curt Pendergrass
MASSACHUSETTS Dept. of Public Health Schrafft Center, Suite 1M2A 529 Main Street Charlestown, MA 02129	Michael Whalen
TENNESSEE Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Steve Seeger Chuck Brewer Stuart Belva

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course (H-411) RESRAD Offsite Workshop.” This course is scheduled to be presented May 3-6, 2010 at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 8:15 a.m. and end at 4:15 p.m. each day.

LODGING AND TRAVEL: You should plan to arrive on Sunday, May 2, 2010, and depart on Thursday, May 6, 2010. The per diem for the Chattanooga, TN area is 87/56/143. This means lodging/meals/not to exceed the total. Participants must make their own lodging and travel arrangements. Individuals should request a government rate at the hotels. To find hotels in Chattanooga, TN please just google the information and pick your own hotel within the vicinity and within per diem. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. No rental cars will be authorized. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at Brenda.Usilton@nrc.gov or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. You will need to take a taxi or shuttle to and from the airport. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training.