



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-10-017, March, Training, NMED)

March 8, 2010

ALL AGREEMENT STATES AND MICHIGAN
NOTIFICATION OF UPCOMING NMED TRAINING (FSME-10-017)

Purpose: To inform you of upcoming Nuclear Material Events Database (NMED) Training and to solicit interested participants.

Background: The U.S. Nuclear Regulatory Commission (NRC) has scheduled three NMED training sessions on the use of the NMED website and the NMED local software. The training will also include information regarding reporting nuclear material events as described in NRC's Office of Federal and State Materials and Environmental Management Programs (FSME) procedure [SA-300](#), "Reporting Material Events." The scheduled sessions are:

Session 1:

April 13, 2010

Pennsylvania Department of Environmental Protection, Harrisburg, Pennsylvania

State Contact: Ben Seiber, (717) 783-7702,

bseiber@state.pa.us

Session 2:

May 11, 2010

Oregon Health Services, Portland, Oregon

State Contact: David Howe, (971) 673-0505

David.m.howe@state.or.us

Session 3:

June 15, 2010

NRC Region III, Lisle, Illinois

Contact: Jim Lynch, (630) 829-9661

James.Lynch@nrc.gov

Contents: Enclosed is the background and agenda for the training session. There will be no tuition costs for the training. Because this is optional training under NRC's Manual Chapter 2800, and not one of the courses approved for reimbursement, the State is responsible for the travel and per diem expenses. Typical attendees have or will have responsibility for collecting, maintaining, and assessing event data. Interested attendees should directly contact the NRC NMED Project Manager, Duane White at (301) 415-6272 or Duane.White@nrc.gov. You may also contact the local contacts listed above to obtain specific travel information (e.g., location and hotel information).

NRC Point of Contact: Thank you for your attention to this matter. If you have any questions regarding this correspondence, please contact the individual named below.

POINT OF CONTACT: Duane White
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/RA/

Robert J. Lewis, Director
Division of Materials Safety
and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosure:
As stated

Cc: Ben Seiber
David Howe
Jim Lynch

TRAINING ON NUCLEAR MATERIAL EVENTS DATABASE (NMED) WEBSITE AND SOFTWARE

Website:

Nuclear Material Events Database (NMED) contains records of events involving nuclear materials reported to NRC by NRC licensees, Agreement States, and non-licensees. The data is searchable via a website interface. Agreement States send records of material events involving Atomic Energy Act (AEA) material to NRC. Agreement States also voluntarily provide event reports involving AEA and non-AEA lost material to NRC. This supports a joint effort by NRC and the Conference of Radiation Control Program Directors, Inc. (CRCPD) to track data on lost radioactive material events in the United States. Non-Agreement States also participate in this effort. NMED is accessible on the Internet at: <http://nmed.inl.gov>.

Local Software:

The last NMED upgrade was released December 2007. This upgrade incorporated Agreement State suggestions for improvement, and further enhanced the usability of the program. It also streamlined and simplified data input through consolidation and/or elimination of some data entry screens. The software is available for download from the NMED website (<http://nmed.inl.gov>).

Standard Training Topics:

- SA-300 "Reporting Material Events"
- Basic Use of the NMED Website (national data)
- Q&A Session for Advanced Use of the Website
- Use of the NMED Local Software
- Hands-on practice (Region and A/S- facility dependent) - users can use the website or software independently, and trainers will be there to answer individual questions.

Who Should Attend:

This training is a for anyone who need to understand NMED and its uses, and anyone that is interested in learning ways of accessing tools to enhance the management of event assessment programs.

- Staff who have or will have responsibility for collecting, maintaining, and assessing event data;
- Staff who need to learn to use the NMED web-based search program and PC-based data entry program.
- Staff who participates in the Event Evaluation or Sealed Source and Device portions of IMPEP reviews (where NMED searches are used to support the review).

The format of the training is a "train the trainer" approach. The goal of the training is to provide the information and tools to the attendees, so that they can return to their home offices and assist others in using SA-300 and NMED.

TRAINING AGENDA

The training sessions typically begin between 8:00 a.m. and 9:30 a.m., and finish mid to late afternoon (check with the session contact for specific times)

<u>Time</u>	<u>Action</u>
15 Minutes	Welcome and Introduction
30 Minutes	SA-300 Training
15 Minute	Break
1 Hour	Use of local NMED software (Microsoft Access)
1 Hour.	Hands-on exercises with local NMED software
1 Hour.	Lunch
1 Hour	Use of the NMED website
15 Minute	Break
1 Hour	Hands-on exercises with the NMED website (with a break)
Until Needed	Instructors available for any additional questions