



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-10-012, February, Training, G-108)

February 18, 2010

ALL AGREEMENT STATES, MICHIGAN

**ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) (FSME-10-012)**

**Purpose:** To provide the list of students selected for the NRC INSPECTION PROCEDURES COURSE (G-108).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the April 12-16, 2010 Inspection Procedures Course (G-108). This course is to be held in Austin, Texas. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340 or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [Brenda.Usilton@NRC.GOV](mailto:Brenda.Usilton@NRC.GOV)  
FAX: (301) 415-3502

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Robert J. Lewis, Director  
Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:  
As stated

INSPECTION PROCEDURES COURSE (G-108)  
 AUSTIN, TEXAS  
 APRIL 12-16, 2010

| STATE  | PARTICIPANT   |
|--|---|
| <b>COLORADO</b><br>Dept. of Public Health & environment<br>4300 Cherry Creek Drive South<br>Denver, CO 80245-1530              | Philip Peterson   |
| <b>ILLINOIS</b><br>Emergency Management Agency<br>Division of Nuclear Safety<br>1035 Outer Park Drive<br>Springfield, IL 62704 | Richard Hasty   |
| <b>MARYLAND</b><br>Dept. of the Environment<br>1800 Washington Blvd., Suite 750<br>Baltimore, MD 21230-1724                    | Alan Goldey   |
| <b>NORTH DAKOTA</b><br>Dept. of Health<br>918 E. Divide Avenue<br>Bismarck, ND 58501-1947                                      | David Stradinger  |
| <b>OKLAHOMA</b><br>Dept. of Environmental Quality<br>P.O. Box 1677<br>Oklahoma City, OK 73101-1677                             | Morgen Buckner  |
| <b>TEXAS</b><br>Dept. of State Health Services<br>P.O. Box 149347<br>Austin, TX 78714-9347                                     | Kathaleen Deharde<br>Elizabeth Sanders<br>John Snow<br>Hope Alvarez<br>Vanessa Danese<br>Art Tucker |
| <b>WISCONSIN</b><br>Division of Public Health<br>Dept. of Health Services<br>P.O. Box 2659<br>Madison, WI 53701-2659           | Chris Timmerman   |

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure (1) have been accepted for participation in the training course Inspection Procedures (G-108). This course is scheduled to be presented April 12-16, 2010 at the William P. Hobby Building, 333 Guadalupe St, Room 500 Tower II, Austin, TX. For State specific course or location information please contact [Chris.Myers@dshs.state.tx.us](mailto:Chris.Myers@dshs.state.tx.us) or 512-834-6770, ext. 2061.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except on Friday when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, April 15, 2010, and depart on Friday, April 16, 2010. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. The per diem for Austin, Texas is 115/71/186. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. Texas has reserved a block of rooms at the Residence Inn Austin Downtown, 300 E. 4<sup>th</sup> Street, Austin, TX 78701. The hotel has set aside sleeping rooms to accommodate attendees at a rate of \$115 per night. You should be able to use a tax exempt form and not have to pay State taxes on the room. Please go to our website <http://nrc-stp.ornl.gov/training.html> and download a tax exempt form for the State of Texas. The Residence Inn will also give you a free full breakfast each morning. You will need to deduct \$12.00 per day for breakfast being furnished to you. Attendees must make their reservations for this rate by MARCH 12, 2010. The group rate is under the name "NRC INSPECTION PROCEDURES." Please call and make a reservation at 512-472-5553 OR 1-800-321-2211. This hotel is 5 blocks from the training facility. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

**INSPECTION PROCEDURES COURSE**  
**Tentative Schedule for April 12-16, 2010**

|                  | <b>START</b> | <b>STOP</b> | <b>TOPIC</b>                         | <b>PRESENTER</b> |
|------------------|--------------|-------------|--------------------------------------|------------------|
| <b>MONDAY</b>    | 8 AM         | - 9 AM      | <b>WELCOME AND ADMIN</b>             | Griffis          |
|                  | 9 AM         | - 10 AM     | Overview                             | LaFranzo         |
|                  | 10 AM        | - 11 AM     | Overview                             | LaFranzo         |
|                  | 11 AM        | - 12 PM     | Overview                             | LaFranzo         |
|                  | 12 PM        | - 1 PM      | <b>LUNCH</b>                         |                  |
|                  | 1 PM         | - 2 PM      | Overview                             | LaFranzo         |
|                  | 2 PM         | - 3 PM      | Overview                             | LaFranzo         |
|                  | 3 PM         | - 4 PM      | Radiopharmacy                        | LaFranzo         |
|                  |              |             |                                      |                  |
| <b>TUESDAY</b>   | 8 AM         | - 9 AM      | Medical                              | LaFranzo         |
|                  | 9 AM         | - 10 AM     | Medical                              | LaFranzo         |
|                  | 10 AM        | - 11 AM     | Medical                              | LaFranzo         |
|                  | 11 AM        | - 12 PM     | Medical                              | LaFranzo         |
|                  | 12 PM        | - 1 PM      | <b>LUNCH</b>                         |                  |
|                  | 1 PM         | - 2 PM      | Industrial Sources                   | Thompson         |
|                  | 2 PM         | - 3 PM      | Industrial Sources                   | Thompson         |
|                  | 3 PM         | - 4 PM      | Industrial Sources                   | Thompson         |
|                  | 4 PM         | - 5 PM      | Q & A Session                        | Staff            |
|                  |              |             |                                      |                  |
| <b>WEDNESDAY</b> | 8 AM         | - 9 AM      | Industrial Sources                   | Thompson         |
|                  | 9 AM         | - 10 AM     | Incident Response & Reporting        | Thompson         |
|                  | 10 AM        | - 11 AM     | Exercise Prep                        | Staff            |
|                  | 11 AM        | - 12 PM     | Exercise Prep                        | Staff            |
|                  | 12 PM        | - 1 PM      | <b>LUNCH</b>                         |                  |
|                  | 1 PM         | - 2 PM      | Exercise                             | Staff            |
|                  | 2 PM         | - 3 PM      | Exercise                             | Staff            |
|                  | 3 PM         | - 4 PM      | Exercise                             | Staff            |
|                  | 4 PM         | - 5 PM      | Q & A Session / Prepare for Debriefs | Staff            |
|                  |              |             |                                      |                  |
| <b>THURSDAY</b>  | 8 AM         | - 9 AM      | Debrief and Exit Meeting             | Staff            |
|                  | 9 AM         | - 10 AM     | Debrief and Exit Meeting             | Staff            |
|                  | 10 AM        | - 11 AM     | Debrief and Exit Meeting             | Staff            |
|                  | 11 AM        | - 12 PM     | Debrief and Exit Meeting             | Staff            |
|                  | 12 PM        | - 1 PM      | <b>LUNCH</b>                         |                  |
|                  | 1 PM         | - 2 PM      | Industrial Radiography               | Thompson         |
|                  | 2 PM         | - 3 PM      | Industrial Radiography               | Thompson         |
|                  | 3 PM         | - 4 PM      | Industrial Radiography               | Thompson         |
|                  | 4 PM         | - 5 PM      | Q & A Session                        | Staff            |
|                  |              |             |                                      |                  |

|               |               |                        |          |
|---------------|---------------|------------------------|----------|
| <b>FRIDAY</b> | 8 AM - 9 AM   | Industrial Radiography | Thompson |
|               | 9 AM - 10 AM  | Laboratory R&D         | Ulrich   |
|               | 10 AM - 11 AM | Laboratory R&D         | Ulrich   |
|               | 11 AM - 12 PM | Laboratory R&D         | Ulrich   |
|               |               | <b>CLASS OVER</b>      |          |

**NOTE:** Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.