



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME 09-004, January, Training, H-305)

January 27, 2009

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, VIRGINIA

**ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE
(H-305) (FSME-09-004)**

Enclosure 1 is the list of students from the Agreement States selected to attend the March 23-27, 2009, Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. A tentative schedule is enclosed (Enclosure 3). Students attending this course will be paid for by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 301-415-5006 immediately and then submit their travel information for NRC to issue their travel authorization (Appendix A) to Traci Kime (Fax 301-415-3502). (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	Brenda.Usilton@NRC.GOV
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

/RA/

Terry Reis, Acting Division Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

Enclosures:
As stated

SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)

March 23-27, 2009

St. Rose, Louisiana

STATE	PARTICIPANT(S)
CALIFORNIA Dept. of Health Services 1500 Capitol, MS-7610 Sacramento, CA 95899	Gregg Cohn
FLORIDA Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Mark Cornwell
KANSAS Dept. of Health & Environment Bureau of Air and Radiation 1000 SW Jackson, Suite 310 Topeka, KS 66612-1366	Aaron Short
KENTUCKY Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Michele Greenwell
LOUISIANA Emergency & Radiological Services Div. Office of Environmental Services P.O. Box 4312 Baton Rouge, LA 70821-4312	Michael McMahon
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	J. C. Rondeau
OKLAHOAMA Dept. of Environmental Quality Radiation Management Section 707 N. Robinson Oklahoma City, OK 73102	Nolan Newkirk Ralph Johnson
PENNSYLVANIA DEP Bureau of Radiation Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	Stephan Brown
TENNESSEE Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37234-1532	Harold Baker
VIRGINIA Dept. of Health James Madison Bldg. 109 Governor Street, Room 730 Richmond, VA 23219	Beth Schilke
WISCONSIN Division of Public Health Dept. of Health & Family Services 1 W. Wilson Street, Rm B157 Madison, WI 53702	Diana Sulas

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) "Safety Aspects of Industrial Radiography." This course is scheduled to be presented March 23-27, 2009 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative course outline and schedule for the course.

COURSE: Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher" and return it to Traci Kime at Traci.Kime@nrc.gov or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will receive a travel voucher for reimbursement after the course ends. Traci will mail it to your office.

LODGING AND TRAVEL: You should plan to arrive on Sunday, March 22, 2009 and depart on Friday, March 27, 2009. Participants must make their own lodging arrangements. Individuals should request a Federal government rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS or 504-469-5000). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333 or 504-467-3111); Travelodge Airport (504-469-7341). The per diem for St. Rose, Louisiana area is 140/59/199. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher.

LOCATION INFORMATION: SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is a Ramada Inn at the entrance of the park, at a traffic light. Go through the light and turn right on the next street (James Drive West), by Wendy's. Continue on James Drive West until you come to Teal Street (3rd street on right side). Turn right onto Teal Street. The second and third offices on the left are SPEC buildings (113 & 119 Teal). The training facility is upstairs at 119 Teal Street in St. Rose, LA. You may park in either parking lot.

NOTE: Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

**Safety Aspects of Industrial Radiography H-305
Tentative Course Outline**

Monday:

8:00 a.m. - Noon: Introduction/Radiography concepts and fundamentals

1:00 p.m. - 5:00 p.m. Labs: Setting up and using devices; plant tour.

Tuesday:

8:00 a.m. - Noon: Radiography safety and operations.

1:00 p.m. - 5:00 p.m.: Labs: Establishing boundaries; source exchange; inspection.

Wednesday:

8:00 a.m. - Noon: Federal & State Regulations.

1:00 p.m. - 5:00 p.m.: Site inspection; emergency source retrieval.

Thursday:

8:00 a.m. - Noon: Transportation regulations and radiography company operations.

1:00 p.m. - 5:00 p.m.: Labs: Shipping packages; performing a radiograph.

Friday:

8:00 a.m. - 10:00 a.m.: ANSI equipment standard; course review.

10:30 a.m. - Noon: Course examination

1:00 p.m. - Critique of Course: Discussion of Items of Interest to Participants

* Note: This course outline is tentative and subject to change.