



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

April 13, 2023

ALL AGREEMENT STATES, CONNECTICUT,  
INDIANA, AND WEST VIRGINIA  
NRC NMSS, AND NRC RI, RII AND RIV

CLOSEOUT OF STATE AGREEMENTS (SA) PROCEDURE SA-118 "ORIENTATION  
MEETINGS FOR NEW AGREEMENT STATES" (STC-23-023)

**Purpose:** To inform the National Materials Program community that State Agreements (SA) Procedure SA-118 "Orientation Meetings for New Agreement States" has been rescinded.

**Background:** The procedure SA-118 "Orientation Meetings for New Agreement States" described a process to be followed when scheduling, staffing, conducting, and documenting an orientation meeting with a new Agreement State radioactive materials program. An orientation meeting is normally held approximately 9 months after the effective date of the Agreement and prior to the first IMPEP review. This meeting had been used to gain an understanding of the State's program status when evaluated against the criteria of Management Directive 5.6, "Integrated Materials Performance Evaluation Program (IMPEP)," and to identify any concerns or issues during the initial implementation of the Agreement prior to the first IMPEP review. As a result, this orientation meeting serves as the first periodic meeting with the new Agreement State.

**Discussion:** The information discussed at the orientation meeting is nearly identical to the information discussed at a regular periodic meeting. The outcome of these meetings is used to prepare for the upcoming IMPEP review. Since the guidance on periodic meetings is already contained in SA-116 "Periodic Meetings Between IMPEP Reviews," the information contained in SA-118 is duplicative. As a result, SA-118 has been rescinded.

If you have any questions regarding this correspondence, please contact me at [Robert.Johnson@nrc.gov](mailto:Robert.Johnson@nrc.gov), or the individual listed below:

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A handwritten signature in black ink that reads "Robert R. Johnson".

Signed by Johnson, Robert  
on 04/13/23

Robert Johnson, Acting Branch Chief  
State Agreement and Liaison Programs Branch  
Division of Materials Safety, Security, State,  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

STC-23-023: CLOSEOUT OF STATE AGREEMENTS (SA) PROCEDURE SA-118 "ORIENTATION MEETINGS FOR NEW AGREEMENT STATES" DATE April 13, 2023

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DATE	Apr 13, 2023	Apr 13, 2023		

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