



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-13-031, March, Program, Rulemaking Process)

March 28, 2013

ALL AGREEMENT STATES

NOTIFICATION OF THE OFFICE OF FEDERAL AND STATE MATERIAL AND ENVIRONMENTAL MANAGEMENT PROGRAMS RULEMAKING OVERVIEW COURSE (FSME-13-031)

Purpose: To inform the Agreement States of the availability of a U.S. Nuclear Regulatory Commission (NRC) training course on our rulemaking process. Interested Agreement State agency participants will be able to take this 3-hour course by Webinar at no cost.

Discussion: This Rulemaking Overview Course, sponsored by the Office of Federal and State Materials and Environmental Management Programs (FSME), has been offered to NRC staff for several years. Last spring, Agreement State staff was invited to participate by Webinar. Based on participant feedback, the NRC hosted a session in October 2012 specifically for Agreement State participants. The target audience is State agency staff who participate on NRC rulemaking working groups and steering committees. FSME anticipates offering this course twice a year, each spring and fall. It will have the same content as the course for NRC staff, but with more focus on Agreement State participation.

The course will cover: the different types of NRC rulemakings; key steps in the rulemaking process for each type; and basic statutory, Executive Order, and NRC policy and procedural requirements. The course will also cover the roles and responsibilities of managers, team leaders, and State agency members of working groups and steering committees developing or revising NRC rules and related guidance products. The course will identify available resources, as well, for further reference. Anyone who cannot participate in a webinar may request a DVD of the class by calling or emailing Robert MacDougall, whose contact information is on p.2.

The next FSME Rulemaking Overview Course is scheduled for May 8, 2013, from 1:00 p.m. to 4:00 p.m. EDT by Webinar. It is open only to Agreement State staff. Interested Agreement State staff should send an e-mail* to Donald Saah (see contact information, page 2) asking to participate in the Webinar. About one week before the course, Mr. Saah will provide a registration confirmation e-mail with instructions for accessing the audio and video components of the Webinar. Course material will also be provided in the form of PDF files. Questions about the content of the course should be directed to Robert MacDougall.

*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and Information Services Branch (T-5F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects.resource@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

Any questions regarding the training course should be directed to the points of contact below.

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