

FSME-10-044

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Transportation to and from the Airport
Subway/Rail

The MAX red line train runs from the airport to the hotel and costs about \$2.00 each way. The trip is approximately 38 minutes.

[TriMet Red Line](#)

Discounted parking will be offered to attendees staying at the hotel at a rate of \$9.00 per night and \$3.00 per day. Up to 10 complimentary day parking passes will be provided for local staff.

We ask that you inform us of any cancellations 30 days prior to the meeting, or as soon as you are aware that you cannot attend the meeting.*

If you have any questions regarding this correspondence, please contact me, or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: Brenda.Usilton@nrc.gov
FAX: (301) 415-3502

/RA/ by Terrence Reis

Robert J. Lewis, Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosure:
As stated

*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-1 0202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

INFORMATION NEEDED FOR NRC TO AUTHORIZE AGREEMENT STATE TRAVEL

Please fax the following information to: Brenda Usilton at (301) 415-3502

STATE:

Dates of Meeting:

Travel Purpose:

Location:

Name:

Home Address:

Business Address:

Work Phone Number:

E-Mail Address:

Social Security Number:

*If you have traveled for us this year, then we only need the last 4 digits of your SS number. If this is your first time traveling this year, then we need the entire number.

Departure City (airport):

Date of Departure: (note anything unusual):

Please provide reason:

Cost of Airfare (from Carlson Travel):

If you are driving, indicate the round trip miles. Please note that you need to get a cost estimate for the airfare from Carlson in order to know what it would cost if you were to fly. The reimbursed driving costs cannot exceed the cost of flying.

Please call Carlson Wagonlit Travel on 1-866-250-2160. Normal business hours are 8:00 a.m.-6:00 p.m. Eastern Standard Time.

Enclosure