



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

February 23, 2024

ALL AGREEMENT STATES  
CONNECTICUT, INDIANA, WEST VIRGINIA

NOTIFICATION OF ACCEPTANCE TO THE ENVIRONMENTAL MONITORING & AIR  
SAMPLING FOR RADIOACTIVITY LAB (H-130L) COURSE (STC-24-014)

**Purpose:** To provide notification to the States of students selected to attend the U.S. Nuclear Regulatory Commission's (NRC's) Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course scheduled to be held April 30-May 3, 2024, in Oak Ridge, Tennessee.

**Background:** The NRC provides funding to the Agreement States for training and the associated travel.

**Discussion:** Students selected to attend the April 30-May 3, Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course in Oak Ridge, Tennessee, are provided in Enclosure 1. Please provide this notification to each individual from your program that has been accepted to this course. Students selected to attend this course will be paid travel and per diem by the NRC. Detailed guidance for students is provided in Enclosure 2. Please inform us of any withdrawals immediately and no later than 3 weeks prior to the course so that individuals not selected have an opportunity to attend.

If you have any questions regarding this correspondence, please contact the individual named below:

POINT OF CONTACT: Karen Meyer  
TELEPHONE: (301) 415-0113

E-MAIL: [AStrainingandtravel.Resource@nrc.gov](mailto:AStrainingandtravel.Resource@nrc.gov)

A handwritten signature in cursive script, appearing to read "Adelaide Giantelli".

Signed by Giantelli, Adelaide  
on 02/23/24

Adelaide Giantelli, Acting Branch Chief  
State Agreement Liaison Programs  
Division of Material Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards

Enclosures:

1. List of Students
2. Instructions for Students

Enclosure 1

**ENVIRONMENTAL MONITORING & AIR SAMPLING FOR RADIOACTIVITY LAB (H-130L)**

April 30-May 3, 2024  
Oak Ridge, Tennessee

<b>PARTICIPANT(S)</b>	<b>STATE</b>
McKenna Todd	ARIZONA
Scott Landry	CALIFORNIA
Karamdeep Virk James Hirn	ILLINOIS
Brenda Tubbs	INDIANA
Joseph Power	NEW JERSEY
Alyssa Thompson	TEXAS CEQ

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** Individuals listed in Enclosure 1 have been accepted for participation in the Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130L) course. This course is scheduled to be presented April 30-May 3, 2024, provided by instructors from Oak Ridge Associated University staff at ORAU's Professional Training Programs training facility located at 1299 Bethel Valley Road, Building SC-1, Annex, Oak Ridge, TN 37830. Students must be a U.S. citizen to have access to the Oak Ridge training site. Foreign students must contact Ms. Kristy Mashburn, [Kristy.Mashburn@orau.org](mailto:Kristy.Mashburn@orau.org), immediately for guidance.

As a reminder, each student must complete the Environmental Monitoring & Air Sampling for Radioactivity Lab (H-130S) self-study course prior to attending the Lab course. You must complete no later than **April 12th** or you will be automatically withdrawn from this offering.

**COURSE:** Please note that the course begins at 8:00 a.m. eastern time on Tuesday, April 30th and ends at 1:00 p.m. eastern time on Friday, May 3rd.

**LODGING AND TRAVEL:** Please plan to arrive on Monday, April 29th, and depart on Friday, May 3rd. If there are no flights available that would allow you to arrive home before midnight on Friday, you may elect to depart on Saturday, May 4th. In this event, NRC will provide reimbursement for hotel on Friday night and per diem on Saturday. Students **need to** make their lodging and air travel arrangements through El Sol Travel at (844) 244-6694 and indicate that the travel is "Invitational" for the NRC. If traveling by air, please contact El Sol Travel at (844) 244-6694 for airline reservations and indicate that the travel is "Invitational" for the NRC. Please select a fully refundable government fare if one is available, and make sure that El Sol Travel correctly direct bills your fare to the NRC. If the need arises and you must make a change, contact Karen Meyer at (301) 415-0113.

Please complete the Travel Application Form which will be provided to you and submit to [ASTrainingandtravel.Resource@nrc.gov](mailto:ASTrainingandtravel.Resource@nrc.gov), at your earliest opportunity, but no later than, Friday, April 19th. Individuals should request the Federal government rate at the hotels. The per diem for Oak Ridge, TN \$113 for hotel and \$64 for meals and incidentals. The first and last day of travel is calculated at 75 percent. Students are responsible for their own transportation between the hotel and the training center. If you are authorized to drive, the Federal mileage reimbursement is 65.5 cents per mile. Rental cars are **not** authorized for reimbursement.

In addition, you will need complete the attached NRC-64 voucher for reimbursement upon return from travel, no later than, Friday, May 10th. Review the itemized list for accuracy, including hotel, hotel tax and any additional authorized expenses. Then sign the NRC-64 and e-mail back to me as one document with your hotel (individual days & a zero balance), taxi/uber (tip not to exceed 15%), flight receipt, and any other receipts over \$75.

Specific questions about the course can be sent directly to the NRC's Course Manager, Jeff Griffis ([jeff.griffis@nrc.gov](mailto:jeff.griffis@nrc.gov)).

STC-24-014 Notification of Acceptance to the Environmental Monitoring & Air Sampling for Radioactive Lab (H-130L) course - Oak Ridge, TN: April 30-May 3, 2024 DATE February 23, 2024

DISTRIBUTION:

**ADAMS Accession No.: ML24054A162**

OFFICE	NMSS/MSST/SMPB			
NAME	AGiantelli	AG		
DATE	Feb 23, 2024			

***OFFICIAL RECORD COPY***